



DEPARTMENT OF THE NAVY  
COMMANDER  
TRAINING AIR WING FIVE  
7480 USS ENTERPRISE STREET SUITE 205  
MILTON, FLORIDA 32570-6017

Canc frp: Jan 13

IN REPLY REFER TO

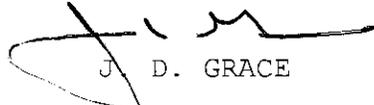
COMTRAWINGFIVENOTE 5050  
N00  
3 Jan 13

COMTRAWING FIVE NOTICE 5050

Subj: VISIT OF REAR ADMIRAL MARK LEAVITT, USN, CHIEF OF NAVAL AIR TRAINING, ON 17 JANUARY 2013

Encl: (1) Assignment of Responsibilities  
(2) Local Itinerary  
(3) Telephone POC List  
(4) Biography

1. Purpose. To assign and promulgate responsibilities for visit by RDML Leavitt.
2. Discussion. RDML Leavitt will visit Training Air Wing (TRAWING) FIVE to meet with leadership, instructors and students. He will also tour facilities that support the T-6B and TH-57 training process.
3. Action. Enclosure (1) assigns responsibilities to be carried out prior to and during the visit. Enclosure (2) provides an itinerary for the visit. Enclosure (3) provides pertinent point of contact telephone listing. Enclosure (4) contains RDML Leavitt's Biography.
4. Uniform. Flight Suits/Business Casual.
5. Coordination. Colonel Grace is the overall coordinator for this visit.
6. Cancellation. This notice is cancelled upon completion of visit.

  
J. D. GRACE

Distribution:  
COMTRAWINGFIVEINST 5216.1S  
List I (b), (f)  
List II (a-s)  
List III (a), (g-i)

Assignment of Responsibilities

1. TRAWING FIVE Commodore: Colonel James Grace. Responsible for coordinating all elements of this visit and escorting Official Party throughout visit.
  2. TRAWING FIVE PAO: LCDR Greg Siler.
    - a. Coordinate with NASWF Security for placement of 1-Star parking signs.
    - b. Reserve Base Theater and Golf Course 2nd floor room.
    - c. Coordinate entrance for Instructors and Students into the Auditorium for the Admiral's Calls.
  3. TRAWING FIVE Duty Driver: 1stLt Phillip Kohler USMC.
    - a. Ensure Commodore's sedan is clean and has adequate fuel.
    - b. Be familiar with all destinations and respective routes.
    - c. Transport Official Party throughout the day's events.
- \*In the event of inclement weather, duty driver will coordinate with Flag Aide for pick-up at NAS Pensacola. Weather call will be made the afternoon of 16 January 2013 to allow enough time for prior coordination.
4. CNATRA Maintenance Detachment OIC: LCDR Youngblood. Host Official Party for an office call from 1340-1415 in Bldg. 2941, 2nd floor Rm. 206. Prepare for a flag level brief.
  5. CNATRA N6 and CNATRA N7 Personnel. Meet with RDML Leavitt in the Wing Large Conference Room 208 from 1115-1145.
  6. VT and HT COs and XOs:
    - a. Attend TRAWING FIVE Command Brief with RDML Leavitt at 0840 in the Wing Large Conf. Room (Bldg. 2944, Rm. 208). Be seated by 0830.
    - b. Ensure all available Instructor Pilots and Students attend the Admiral's Call according to the schedule set out in enclosure (2). All Instructors and Students shall arrive promptly at the indicated times.
  7. HT-8 Commanding Officer: CDR Paul Bowdich.
    - a. Designate two crews (1 primary, 1 alternate), to transport Official Party between KNPA and KNDZ. Crews shall be on deck and ready for engine start 30 min prior to scheduled takeoff times for the initial pick-up at NPA and return flight to KNDZ.

b. Crew shall obtain proper weather brief (DD-175) prior to each flight.

8. TRAWING FIVE Academic Training: Mr. Craig D'Ambra. Reserve TH-57 OFT Simulator from 1500-1530.

9. NAS Whiting Field (NASWF) Security: LT David Vandyke. Provide "1-Star" parking signs at the following locations by 0800, 17 Jan 2013.

a. Under the covered parking (South end) of the Wing Bldg. 2944 (Commodore's spot).

b. Base Theater parking lot (closest spot to the main entrance).

c. In front of Academic Training Bldg. 2946 (inner courtyard).

d. T-6 Hangar (Bldg. 2941) parking spot (closest to flight line entry point through gate).

10. NASWF Headquarters: Prepare the following marquee for display all day, 17 Jan 2013:

"Welcome RDML Mark Leavitt, USN, Chief of Naval Air Training"

11. NASWF PAO: Ms. Lori Aprilliano. Coordinate photos, if desired, with Commodore's secretary.



VISIT OF REAR ADMIRAL MARK LEAVITT  
CHIEF OF NAVAL AIR TRAINING



TO

COMMANDER, TRAINING AIR WING FIVE  
NAS WHITING FIELD, MILTON, FL  
17 JANUARY 2013  
(FPCON ALPHA)

Official Party

1. RDML Mark Leavitt, USN

<u>Time</u>	<u>Event Description</u>	<u>Participants</u>
<u>Thursday, 17 January 2013 (Uniform: Flight Suits/Business Casual)</u>		
0730	Meet TH-57 at NAS Pensacola Base Ops Met by CDR Bowdich for Safety Brief	Official Party
0740	Depart NAS Pensacola via TH-57	Official Party
0800	Arrive NAS Whiting Field via TH-57 Met by Col Grace & CAPT Fisher.	Official Party
*Helo will land on OMD Hangar apron. Commodore's sedan will be prepositioned on apron well clear of landing area. Commodore and Deputy Commodore will greet RDML Leavitt and escort him to the Commodore's Sedan.		
0805	En route to TRAWING FIVE Building Transportation via Commodore's sedan	Official Party Col Grace CAPT Fisher
0810	Office Call with Commodore Commodore's Office (Bldg. 2944, Rm. 212)	Official Party Col Grace CAPT Fisher Col Kling
0840	TRAWING FIVE Command Brief with COs & XOs Large Conf Room (Bldg. 2944, Rm. 208)	Official Party Col Grace CAPT Fisher Col Kling Squadron COs Squadron XOs
0910	En route to Base Theater (Bldg. 2980) Transportation via Commodore's sedan	Official Party Col Grace CAPT Fisher

0915	<b>Admiral's Call for All Students</b> Base Theater (Bldg. 2980) *Students shall be seated by 0900	Official Party HT Students VT Students
1000	<b>Break</b>	
1015	<b>Admiral's Call for All Instructors</b> Base Theater (Bldg. 2980)	Official Party HT Instructors VT Instructors
1100	<b>En route to TRAWING FIVE Building</b> Transportation via Commodore's sedan	Official Party Col Grace CAPT Fisher
1115	<b>Meet with CNATRA N6 and N7 Personnel</b> Large Conf Room (Bldg. 2944, Rm. 208)	Official Party CNATRA N6 Team CNATRA N7 Team
1145	<b>En Route to Golf Course</b> Transportation via Commodore's sedan	Official Party Col Grace CAPT Fisher
1200	<b>Lunch</b> Food will be à la carte	Official Party Col Grace CAPT Fisher
1330	<b>En Route to T-6B Hangar (Bldg. 2941)</b> Transportation via Commodore's sedan	Official Party Col Grace CAPT Fisher
1340	<b>Office Call with CNATRA Det OIC</b> Bldg. 2941, 2nd floor, Rm. 206	Official Party Col Grace CAPT Fisher LCDR Youngblood
1415	<b>Flight Line/Hangar/Paraloft Tour</b> Led by Col Grace	Official Party Col Grace CAPT Fisher
1450	<b>En route to Academic Training (Bldg. 2946)</b> Transportation via Commodore's sedan	Official Party Col Grace CAPT Fisher
1500	<b>TH-57 OFT Simulator</b> Led by Fidelity Instructor	Official Party Col Grace CAPT Fisher
1530	<b>En route to South Field</b> Transportation via Commodore's sedan	Official Party Col Grace CAPT Fisher
1545	<b>Depart NASWF via TH-57 to KNPA</b>	Official Party

**POINTS OF CONTACT**

<b>POSITION</b>	<b>NAME</b>	<b>COMM PHONE</b>	<b>DSN</b>	<b>MOBILE</b>
Action Officer	LCDR Greg Siler	850-623-7070	868-7070	402-213-0204
CTW5 Commodore	Col James Grace	850-623-7555	868-7555	
CTW5 Chief Staff Officer (CSO)	CDR Eric Seib	850-623-7555	868-7555	
CTW5 Operations Officer	LtCol Douglas Scott	850-623-7066	868-7066	
CTW5 Academic Training	Mr. Craig D'Ambra	850-623-7251	868-7251	
CTW5 Academic Training	Mr. Scotty McMillan	850-623-7517	868-7517	
CNATRA Maint Det OIC	LCDR Elliott Youngblood	850-623-7140	868-7140	
HT-8 Commanding Officer	CDR Paul Bowdich	850-623-7671	868-7671	n/a
NASWF Security	Duty Officer	850-623-7725	868-7725	n/a
NASWF Security Officer	LT David Vandyke	850-623-7709	868-7709	
NASWF Main Gate	n/a	850-623-2235	868-2235	n/a
NASWF PAO	Ms. Lori Aprilliano	850-623-7341	868-7341	850-324-4818
NASWF Deputy PAO	Mr. Jay Cope	850-623-7121	868-7121	850-501-0433
NASWF CDO	Command Duty Officer	850-623-7921	868-7921	n/a
NASWF ODO	Operations Duty Officer	850-623-7475	868-7475	n/a
Flag Aide (CNATRA)	LT Ali Ghaffari	361-961-2672	861-2672	
Duty Driver	1stLt Phillip Kohler			865-603-1368



## **Rear Admiral Mark Leavitt Chief of Naval Aviation Training**

Rear Adm. Leavitt is a New England native and son of a United States Marine Corps Sergeant Major. He is a graduate of Florida State University (FSU), Tallahassee, Fla., and enlisted as an Aviation Reserve Officer Candidate in April, 1982. Upon graduation from FSU, he entered Aviation Officer Candidate School Pensacola, Fla. He was designated a naval aviator in June 1986 at Naval Air Station (NAS) Meridian, Miss. His current assignment is Chief of Naval Air Training which oversees and conducts all pilot and naval flight officer training for the Navy, Marine Corps and Coast Guard.

Leavitt completed operational assignments with the "Blue Blasters" of Attack Squadron (VA) 34 and Commander, Carrier Air Wing Seven (CVW 7) assigned as the senior Staff Landing Signals Officer, both based in Virginia Beach, VA.

His shore assignments include Fleet Replacement Instructor pilot duty with the "Green Pawns" Attack Squadron (VA) 42. His command tours include: Fleet Logistics Support Squadron (VR) 56, Training Air Wing Two Reserve Component, Chief of Naval Air Training Reserve Component and Joint Transportation Reserve Unit Navy Element, United States Transportation Command. He has also served as Deputy Reserve Component Commander, Navy Region Midwest.

Leavitt's previous assignment was Reserve Component Chief of Staff for Commander Naval Air Forces, Commander Naval Air forces Pacific Fleet.

In October 2011 Leavitt was promoted to flag rank. Leavitt has accumulated over 5000 hours in multiple naval aircraft. His awards include the Defense Superior Service Medal, Legion of Merit, Meritorious Service Medal (two awards), and other personal and unit awards and citations.