



DEPARTMENT OF THE NAVY

CHIEF OF NAVAL AIR TRAINING
CNATRA
250 LEXINGTON BLVD SUITE 102
CORPUS CHRISTI TX 78419-5041

CNATRAINST 5050.2L

N1

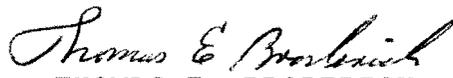
22 Oct 10

CNATRA INSTRUCTION 5050.2L

Subj: PROSPECTIVE/NEW COMMODORE, CHIEF STAFF OFFICER,
COMMANDING OFFICER AND EXECUTIVE OFFICER INDOCTRINATION
PROGRAM

Encl: (1) Areas of Discussion and Informal Briefings

1. Purpose. To publish the concept and plan of action for subject program.
2. Cancellation. CNATRAINST 5050.2K
3. Discussion. Officers reporting to the Naval Air Training Command as prospective Commodores, Chief Staff Officers, Commanding Officers and Executive Officers (VT/HT) shall attend a comprehensive indoctrination program at Chief of Naval Air Training (CNATRA) Headquarters. This program will be held on a periodic basis to ensure all concerned have the opportunity to attend and are informed of the functions and responsibilities of the CNATRA staff.
4. Briefing Schedule. Enclosure (1) provides an overview of the areas of discussion and informal briefings that will be presented. Modifications may be made as required. Specific schedules will be published prior to each class.
5. Action. Indoctrination conferences will be scheduled and coordinated by the CNATRA Assistant Chief of Staff (ACOS) for Total Force Manpower and Administrative Support Services (N1).


THOMAS E. BRODERICK
Chief of Staff

Distribution:
CNATRA Website

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AREAS OF DISCUSSION AND INFORMAL BRIEFINGS

<u>PRESENTER</u>	<u>TOPICS OF DISCUSSION</u>	<u>TIME</u>
N1 - ACOS	- Administration	0800-0815
CNATRA	- Courtesy Call	0815-0900
Chief of Staff	- Courtesy Call - Policies and Priorities	0900-0930
	- <u>Break</u>	<u>0930-0940</u>
MATSG-21/22	- Marine Aviation Support	0940-1030
N1 - ACOS for Administration Services and Total Force Management	- Administrative Overview - Awards/Fitreps - Correspondence - Security Manager - Civilian Personnel - Manpower - Manning Overview	1030-1130
	- Lunch	1130-1230
N3 - ACOS for	- CNATRA Command Overview	1230-1315
Operations/Plans and Requirements	- TRAWINGS - Overview of Department - N3X Codes - AETC Relationship - CNATRA 21 - NAPP Process - N3 Role in the NAPP - Web Site	
N33 - Operations	- CNATRA Staff Flight - Naval Air Logistics Office (Airlifts/NALO) - Detachments/Weekend - Flying/GFR - NAALS Program - Air Space/Flight Violations - Special Requests	1315-1400

(DAY ONE CONTINUED)

<u>PRESENTER</u>	<u>TOPICS OF DISCUSSION</u>	<u>TIME</u>
	- USNA/USN/ROTC Aviation Orientation - Static Displays	
	- Break	1400-1415
N35 - Plans and Production	- Integrated Production Plan - Instructor Requirement - NAPP - NAPP Integrated Production Data Repository (NIPDR) - Advanced Selection - Attrition Planning Process	1415-1500
N38 - Requirements	- Aircraft & Simulator Programs - NARG Process - CNATRA Summit - OPNAV N88 Resource Sponsor - NAVAIR PMA-273 - Airspace & Infrastructure Requirements	1500-1545
00P - Public Affairs Officer	- Public Affairs Guidance	1545-1630

Enclosure (1)

(DAY TWO)

<u>PRESENTER</u>	<u>TOPICS OF DISCUSSION</u>	<u>TIME</u>
N7 - ACOS for Training	- Overview of CNATRA - Training Department	0800-1000
	- Break	1000-1015
N4 - ACOS for Aviation Resources and Logistics	- Overview of Department - Contract Maintenance Concept/Background - On-site CNATRA Detachment Functions - N4/TRAWING/Squadron Interface with Contractor (Relationships) - GFR/GGFR - Current Contracts/Contractors - Specific Maintenance/Contract Issues	1015-1100
00D - General Counsel	- Contracts - Ethics - FOIA/Privacy Act - Military Justice - Investigations - Civilian Personnel	1100-1200
	- Lunch	1200-1300
00X - ACOS for Safety	- Mishap Rates and Trends - BASH - ASAP - Safety Awards - Aeromedical - Ground Safety	1300-1400

Enclosure (1)

(DAY TWO CONTINUED)

<u>PRESENTER</u>	<u>TOPICS OF DISCUSSION</u>	<u>TIME</u>
N8 - ACOS for Resources Requirements, and Assessments	- Budget and Execution - Cost Analysis - Flying Hour Cost Data - Reimbursable Training - Purchase Card Program - Management and Accountability of Funds	1400-1500
N6 - ACOS for Information Technology	- Information Technology Policy	1500-1530
OSO - Reserve Component Commander	- Reserve Support	1530-1630
N1 - ACOS for Administration Services and Total Force Management	- Wrap-up	1630

Enclosure (1)