



DEPARTMENT OF THE NAVY
CHIEF OF NAVAL AIR TRAINING
250 LEXINGTON BLVD SUITE 102
CORPUS CHRISTI TX 78419-5041

Canc: Jun 2015

CNATRANOTE 5050

N1

13 May 15

CNATRA NOTICE 5050

Subj: PROSPECTIVE/NEW COMMODORE, CHIEF STAFF OFFICER,
EXECUTIVE OFFICER INDOCTRINATION PROGRAM 15-17 JUNE 2015

Encl: (1) Areas of Discussion and Informal Briefings

1. Purpose. To publish the Plan of Action and concept for subject program.
2. Prospective Commodores, Chief Staff Officers, and Executive Officers (VT/HT) reporting to the Naval Air Training Command shall attend a comprehensive indoctrination program at Chief of Naval Air Training (CNATRA) Headquarters. This indoctrination is being held to ensure all concerned have the opportunity to attend and informed of the functions and responsibilities of the CNATRA staff. There will be a social hosted by RDML Kelley and Mrs. Kelley on the evening of Tuesday, 16 June 2015 at CNATRA Quarters (1 King Drive).
3. Briefing Schedule. Enclosure (1) provides an overview of the areas of discussion and informal briefings that will be presented. Modifications may be made as required.
4. Action. Indoctrination program will be scheduled and coordinated by the CNATRA Assistant Chief of Staff (N1) for Total Force Manpower and Administration Services.

D. M. EDGECOMB
CHIEF OF STAFF

Distribution:
CNATRA SharePoint
CNATRA Website

AREAS OF DISCUSSION AND INFORMAL BRIEFINGS

Tuesday, 16 June 2015

Bay Club

<u>PRESENTER</u>	<u>TOPICS OF DISCUSSION</u>	<u>TIME</u>
N1	General Admin	0800-0815
CNATRA	Welcome	0815-0830
Chief of Staff	Welcome	0830-0900
N1	Admin/Manpower/ Civilian Personnel	0900-0940
N3	CNATRA Command Overview TRAWINGS Overview of Department N3X Codes AETC Relationship CNATRA 21 NAPP Process N3 Role in the NAPP Web Site	0940-1025
	<u>Break</u>	<u>1025-1130</u>
N33	CNATRA Staff Flight Naval Air Logistics Office Airlifts/NALO/ Detachments/Weekend Flying/GFR NAALS Program	1030-1130

Air Space/Flight Violations
USNA/USN/ROTC Aviation
Orientation
Static Displays

Lunch

1130-1215

N32/N35	Integrated Production Plan Instructor Requirement NAPP NAPP integrated Production Data Repository (NIPDR) Advanced Selection Attrition Planning Process	1215-1315
N38	Aircraft & Simulator Programs NARG Process CNATRA Summit OPNAV N98 Resource Sponsor NAVAIR PMA-273 Airspace & Infrastructure Requirements	1315-1415
Legal	Contracts Ethics FOIA/Privacy Act Military Justice Investigations Civilian Personnel	1415-1500
N8	Budget and Execution Flying Hour Program Travel Card Program Purchase Card Program Civilian Time and Attendance	1500-1530

Break

1530-1545

N4	Overview of Department Contract Maintenance Concept/Background On-site CNATRA Detachment Functions N4/TRAWING/Squadron Interface with Contractor (Relationships) GFR/GGFR Current Contracts/ Contractors Specific Maintenance/ Contract Issues	1545-1645
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CNATRA Flag Quarters

CNATRA and Mrs. Kelley	Social	1800-2000
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Wednesday, 17 June 2015

Bay Club

<u>PRESENTER</u>	<u>TOPICS OF DISCUSSION</u>	<u>TIME</u>
N7	Overview for CNATRA N7 MPTS/MNTS Students: Attritions, Pipeline/ Program Changes, Internationals Instructors: FNAEBs/FFPBs Curriculum Review/TCRs/Stan Inspections Training Optimization	0800-0930

Enclosure (1)

Break

0930-0945

Safety	Mishap Rates and Trends BASH ASAP Safety Awards Aeromedical Ground Safety	0945-1015
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N6	Information Technology Policy	1015-1045
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Public Affairs Officer	Courtesy Call	1045-1130
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Lunch

1130-1230

Reserve Commander	Reserve Support	1230-1300
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N1	Wrap-up/Critiques	1300-1330
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CNATRA	Round Table Discussion	1330-1500
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