



DEPARTMENT OF THE NAVY

TRAINING SQUADRON NINE
101 FULLER ROAD SUITE 221
MERIDIAN, MS 39309-5404

TRARONNINEINST 3140.2G
N93
10 Sep 2016

TRARON NINE INSTRUCTION 3140.2G

From: Commanding Officer, Training Squadron NINE

Subj: AIRCRAFT HURRICANE EVACUATION PLAN

Ref: (a) CNATRAININST 3140.4X
(b) COMTRAWINGONEINST 3140.4M

Encl: (1) Aircraft Hurricane Evacuation (HUREVAC) Readiness Conditions And Requirements

1. Purpose. This instruction issues procedures and responsibilities to ensure aircrew safety and preparation for execution of aircraft evacuation in accordance with reference (a) and (b). Distribute this basic instruction to List I.

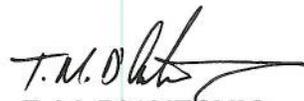
2. Cancellation. TRARONNINEINST 3140.2F

3. Discussion. The tropical storm, hurricane and thunderstorm season in the southeastern United States generally occurs during the period of 1 June through 30 November. As per reference (b), Aircraft Hurricane Evacuation (HUREVAC) conditions will be set by Chief of Naval Air Training (CNATRA). There are 5 HUREVAC readiness conditions that may be set depending upon the present and forecast weather. The reports and actions required by each readiness condition are described in enclosure (1).

4. Action. All permanently assigned officers shall become familiar with the requirements of reference (a) and (b).

5. Review and Effective Date. Per OPNAVINST 5215.17A, Training Squadron NINE will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 5 years after effective date unless reissued or canceled prior to the 5-year anniversary date, or an extension has been granted.

6. Records Management. Records created as a result of this notice, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.


T. M. D'ANTONIO

Releasability and distribution:

This notice is cleared for public release and is available electronically only via Chief of Naval Air Training Web site, <https://www.cnatra.navy.mil/tw1/vt9/>

AIRCRAFT HURRICANE EVACUATION (HUREVAC) READINESS CONDITIONS AND REQUIREMENTS

1. The Commanding Officer shall:

a. Assign a Hurricane Evacuation Control Officer (HECO) to coordinate squadron unique evacuation requirements. Provide name and telephone number of HECO to Training Air Wing ONE (TW-1) HECO by 1 April annually and update as required.

b. Provide updated HUREVAC instruction to the TW-1 HECO by 1 May annually and update as required.

c. Assign an officer, other than the Squadron Duty Officer (SDO), to ascertain the security and well being of their respective Command dependents and their belongings. This is of particular importance for those dependents of the crews that have been deployed with the aircraft evacuation.

d. Submit a roster of flight crew sufficient to man fly-off aircraft in the event of an evacuation order, TW-1 HECO prior to 1 June annually.

2. HUREVAC CONDITION FIVE. The seasonal hurricane condition will be set from 1 June to 30 November (continue flight operations).

a. The HECO shall:

(1) Be designated TW-1 Refuge Base Liaison Officer (RBLO) for their respective refuge base.

(2) Act as the Squadron single point of contact regarding all HUREVAC matters.

(3) Report attainment of all HUREVAC Conditions of Readiness to the TW-1 HECO via email, phone or fax.

(4) Submit proposed routing for aircraft to both primary and alternate evacuations sites in the form of flight plans and enroute jet logs.

(5) Maintain an evacuation packet for respective aircrews to include flight plans and jet logs.

b. TW-1 RBLO shall:

(1) Visit assigned refuge base prior to 1 June annually to make all necessary evacuation arrangements and report findings to TW-1 HECO.

- (2) Establish and maintain liaison with assigned refuge base personnel.
 - (3) Depart for refuge based upon the setting of HUREVAC Condition of Readiness (COR) III.
 - (4) Be designated TW-1 Detachment Officer in Charge (OIC).
 - (5) Upon completion of fly away, RBLO will submit TW-1 Bed-Down Report per reference (b) to TW-1 HECO and CNATRA (N33) within 1 hour.
 - (6) Maintain connectivity with TW-1 HECO to determine aircraft departure time and date from refuge base.
 - (7) Schedule departure 10 minutes apart to prevent Air Traffic Control (ATC) saturation.
 - (8) Report to TW-1 HECO the time the first aircraft departed and last aircraft expected to depart from refuge base.
3. HUREVAC CONDITION FOUR. Winds in excess of 50 knots are forecast to occur within 72 hours (continue flight operations as feasible at TW-1 discretion).
- a. The Operations Duty Officer (ODO) shall alert the Commanding Officer (CO), Executive Officer (XO), Department Heads (DH) and HECO when CONDITION FOUR is set.
 - b. The HECO shall:
 - (1) Begin notifying HUREVAC crew of possible HUREVAC.
 - (2) Give flyaway brief when directed by the Operations Officer (OPSO).
 - c. The Administrative (Admin) Officer shall:
 - (1) Place administrative personnel on standby for issue of Temporary Assigned Duty (TAD) orders upon the order to evacuate.
 - (2) Arrange quarters at the refuge base for squadron HUREVAC pilots.
 - d. The OPSO shall:
 - (1) Schedule departures 10 minutes apart in formation flights to max extent possible.

(2) Draft flight schedule based on available aircrew ensuring the senior Naval Aviator is scheduled to launch first. Submit smooth flight schedule to TW-1 once notified of evacuation hour.

4. HUREVAC CONDITION THREE. Winds in excess of 50 knots are forecast to occur within 48 hours (continue flight operations as feasible at TW-1 discretion).

a. The ODO shall:

(1) Notify the CO, XO, DHs and HECO when CONDITION THREE is set.

(2) Place HUREVAC pilots on 1 hour standby from 0500 – 1700 and 3 hour standby from 1700-0500.

(3) Coordinate with TW-1 HECO to make preparations to commence evacuation.

b. The RBLO will depart as assigned refuge base.

5. HUREVAC CONDITION TWO. Winds in excess of 50 knots are forecast to occur within 24 hours.

a. Begin HUREVAC when directed.

b. Send Start of Evacuation and Completion of Evacuation emails per reference (b) if not completed in COR III.

c. Upon completion of HUREVAC, HECO submit Bed-Down Report per reference (b) to CNATRA N33.

6. HUREVAC CONDITION ONE. Winds in excess of 50 knots are forecast to occur within 12 hours

7. EVACUATE AIRCRAFT. Normally issued after CONDITION TWO has been set by TW-1, but may be ordered anytime.

a. The ODO shall:

(1) Obtain weather brief and current Notice to Airman (NOTAM) for route of flight, refuge base and alternate(s).

(2) Maintain an accurate count of aircraft evacuated by Buno and side number, departure time, destination and pilots assigned.

b. HUREVAC pilots shall:

- (1) File DD-175s ensuring the word "HUREVAC" is placed in the remarks section.
- (2) Obtain TAD orders from the Admin Officer.
- (3) Ensure intake covers and pitot tube covers are aboard assigned aircraft.
- (4) Check out a cross country packet from Supply.
- (5) If separated from their section, proceed to the refuge base. If unable, notify the ODO upon landing at another base.
- (6) Report to the HUREVAC OIC for instructions after landing at the refuge base.

c. The HUREVAC OIC shall:

- (1) Coordinate with the RBLO in representing this Command at the refuge base.
- (2) Ensure all HUREVAC pilots are accounted for at the refuge base.
- (3) Ensure aircraft security at the refuge base.
- (4) Inform TW-1 HECO that HUREVAC is complete.

d. The Admin Officer shall:

- (1) Issue TAD orders to HUREVAC pilots.
- (2) Ensure Government Credit Cards (GOVCCs) are activated for traveling personnel.

8. RETURN EVACUATED AIRCRAFT. Issued by TW-1 after HUREVAC CONDITION FIVE has been reset and flight conditions are satisfactory for return to NAS Meridian.