



DEPARTMENT OF THE NAVY
COMMANDER TRAINING AIR WING ONE
101 FULLER ROAD SUITE 250
MERIDIAN, MS 39309-5403

COMTRAWINGONEINST 5200.1E ^{IN REPLY REFER TO:}

Code 00

31 July 2016

COMTRAWINGONE INSTRUCTION 5200.1E

From: Commander, Training Air Wing ONE

Subj: TRAINING AIR WING ONE MANAGEMENT CONTROL PROGRAM

Ref: (a) SECNAVINST 5200.35F
(b) CNETINST 5200.6C
(c) SECNAVINST 5200.35
(d) COMNAVAIRFORINST 52001C
(e) SECNAVINST M-5210.1

1. Purpose. To set forth the responsibilities and provide policy and guidance for the MCP within TW-1 as required by reference (a).
2. Cancellation. COMTRAWINGONEINST 5200.1D
3. Background. Reference (a) through (e) contains policy and guidelines for management in the Department of the Navy. It is the policy of the Commander, NETC as established in reference (b), that a MCP be established and a Command MCP Coordinator assigned.
4. Discussion. Management Control is a broad program designed to prevent fraud, waste, abuse, and mismanagement throughout the government. It is a line management program with responsibilities for each person within the chain of command. It consists of two processes, vulnerability assessments and management control reviews, both of which have defined steps and specific reporting requirements. Management is responsible for the management control reviews and vulnerability assessments. The reviews and assessments should be conducted and documented at the supervisory level as required by reference (b).
5. Responsibility
 - a. TW-1 has overall responsibility for the establishment and maintenance of systems of management control within TW-1 and shall designate an officer as the Command MCP Coordinator. The command coordinator shall coordinate with the CNATRA Command Evaluator/MCP Coordinator all MCP requirements as needed.
 - b. Command coordinators are responsible for the compilation of vulnerability assessments, management control reviews and certification of compliance for the submission of required reports to CNATRA.

31 July 2016

c. An activity coordinator will be assigned within each TW-1 activity with a copy of the designation letter provided to the TW-1 command coordinator. The activity coordinator is responsible for timely submissions of vulnerability assessments, management control reviews and certificates of compliance to the TW-1 command coordinator.

6. Action

a. TW-1 Commanding Officers shall:

(1) Establish and maintain a program to ensure vulnerability assessments and management control reviews are given the highest priority.

(2) Designate an activity MCP Coordinator and provide a copy of the designation letter to the TW-1 MCP Coordinator.

(3) Ensure military personnel in management positions involved in management controls and reviews have appropriate remarks entered on their fitness reports as outlined in reference (a).

b. TW-1 Department Heads are responsible for the establishment of management controls within their departments and perform vulnerability assessments and management control reviews as required.



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