



DEPARTMENT OF THE NAVY

TRAINING SQUADRON SEVEN  
NAVAL AIR STATION  
101 FULLER ROAD SUITE 270  
MERIDIAN, MS 39309-5405

TRARONSEVENINST 3140.4D  
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15 May 14

TRAINING SQUADRON SEVEN INSTRUCTION 3140.4D

From: Commanding Officer, Training Squadron SEVEN

Subj: AIRCRAFT HURRICANE EVACUATION (HUREVAC)

Ref: (a) CNATRINST 3140.4U  
(b) COMTRAWINGONEINST 3140.4K

Encl: (1) HUREVAC Readiness Conditions and Requirements

1. Purpose. This instruction issues procedures and responsibilities to ensure aircrew safety and preparation for execution of aircraft evacuation in accordance with references (a) and (b).
2. Cancellation. TRARONSEVENINST 3140.4C
3. Discussion. The tropical storm/hurricane/thunderstorm season in the southeastern United States generally occurs during the period 1 June through 30 November. As per reference (b), HUREVAC conditions will be set by CNATRA. There are five HUREVAC readiness conditions that may be set depending upon the present and forecast weather. The reports and actions required by each readiness condition are described in enclosure (1).
3. Action. All permanently assigned officers shall become familiar with the requirements of enclosure (1).

  
M. G. HRITZ

Distribution:  
(TRARONSEVENINST 5216.1X)  
LIST I, IV-A & V-A

## HUREVAC READINESS CONDITIONS AND REQUIREMENTS

1. The Commanding Officer shall:

a. Assign a Hurricane Evacuation Control Officer (HECO) to coordinate squadron unique evacuation requirements. Provide name and telephone number of HECO to TRAWING ONE HECO by 1 April annually and update as required.

b. Provide updated HUREVAC instruction to TRAWING ONE HECO by 1 May annually and update as required.

c. Assign an officer, other than the Squadron Duty Officer, to ascertain the security and well being of their respective Command dependents and their belongings. This is of particular importance for those dependents of the crews that have been deployed with the aircraft evacuation.

d. Submit a roster of flight crews sufficient to man fly-off aircraft in the event of an evacuation order to COMTRAWINGONE HECO prior to 1 June annually.

2. HUREVAC CONDITION FIVE. The seasonal hurricane condition that will be set from 1 June to 30 November (continue flight operations).

## a. The Hurricane Evacuation Control Officer shall:

(1) Be designated TRAWINGONE Refuge Base Liaison Officer (RBLO) for their respective refuge base.

(2) Act as the Squadron single point of contact regarding all HUREVAC matters.

(3) Report attainment of all HUREVAC Conditions of Readiness (COR) to the TRAWING ONE HECO via email, phone or fax.

(4) Submit proposed routing for aircraft to both primary and alternate evacuation sites in the form of flight plans and enroute jet logs.

(5) Maintain an evacuation packet for respective aircrews to include flight plans and jet logs.

3. HUREVAC CONDITION FOUR. Winds in excess of 50 knots are forecast to occur within 72 hours (continue flight operations as feasible at COMTRAWINGONE discretion).

a. The Operations Duty Officer shall alert the Commanding Officer, Executive Officer, Department Heads and HECO when condition FOUR is set.

b. The Hurricane Evacuation Control Officer shall:

(1) Begin notifying HUREVAC crews of possible HUREVAC.

(2) Give flyaway brief when directed by the Operations Officer.

c. The Administrative Officer shall:

(1) Place administrative personnel on standby for issue of TAD orders upon the order to evacuate.

(2) Arrange quarters at the refuge base for Squadron HUREVAC pilots.

d. The Operations Officer shall:

(1) Draft flight schedule based on available aircrew ensuring the senior Naval aviator is scheduled to launch first.

4. HUREVAC CONDITION THREE. Winds in excess of 50 knots are forecast to occur within 48 hours (continue flight operations as feasible at COMTRAWINGONE discretion).

a. The Operations Duty Officer shall:

(1) Notify the Commanding Officer, Executive Officer, Department Heads and HECO when condition THREE is set.

(2) Place HUREVAC pilots on one hour standby from 0500-1700 and three hour standby from 1700-0500.

(3) Coordinate with TRAWING ONE HECO to make preparations to commence evacuation.

b. The RBLO will depart for the assigned refuge base.

5. HUREVAC CONDITION TWO. Winds in excess of 50 knots are forecast to occur within 24 hours.

a. Begin HUREVAC when directed.

6. HUREVAC CONDITION ONE. Winds in excess of 50 knots are forecast to occur within 12 hours.

7. EVACUATE AIRCRAFT. Normally issued after Hurricane Evacuation Condition THREE has been set by COMTRAWING ONE but may be ordered anytime.

a. The Operations Duty Officer shall:

(1) Obtain weather brief and current NOTAMS for route of flight, refuge base and alternate(s).

(2) Maintain an accurate count of aircraft evacuated by bureau and side number, departure time, destination and pilots assigned.

b. HUREVAC Pilots shall:

(1) File DD-175's ensuring the word HUREVAC is placed in the remarks section.

(2) Obtain TAD orders from the Administrative Officer.

(3) Ensure intake covers and pitot tube covers are aboard assigned aircraft.

(4) Check out a cross country packet from Supply.

(5) If separated from their section, proceed to the refuge base, and if unable, notify the Operations Duty Officer upon landing at another base.

(6) Report to the Command Senior Naval Aviator for instructions after landing at the refuge base.

c. The Senior Naval Aviator shall:

(1) Coordinate with the RBLO in representing this Command at the refuge base.

(2) Ensure all HUREVAC pilots are accounted for at the refuge base.

(3) Ensure aircraft security at the refuge base.

8. RETURN EVACUATED AIRCRAFT. Issued by COMTRAWING ONE after HUREVAC Condition Five has been reset and flight conditions are satisfactory for return to NAS Meridian.

a. The Senior Naval Aviator shall:

- (1) Direct an orderly schedule for returning aircraft.
- (2) Depart from the refuge base last.