



DEPARTMENT OF THE NAVY

TRAINING SQUADRON NINE
101 FULLER ROAD SUITE 221
MERIDIAN, MS 39309-5404

TRARONNINEINST 11320.1K
N7
15 Apr 15

TRARON NINE INSTRUCTION 11320.1K

From: Commanding Officer, Training Squadron NINE

Subj: FIRE BILL

Ref: (a) NASMERINST 11320.1 (Series)

1. Purpose. To establish Training Squadron NINE's (VT-9) fire bill and evacuation plan.
2. Cancellation. TRARONNINEINST 11320.1J
3. Discussion. This instruction delineates responsibilities, actions, and evacuation routes in case of a fire. All personnel will observe general fire prevention information contained in reference (a).
4. Fire Station Equipment. Fire fighting equipment is located in wall-mounted fixtures throughout the hangar.
5. Fire Drills. The Station Fire Inspector will schedule fire drills quarterly. VT-9's Safety Department will be notified of impending drills. Fire drills shall be conducted under the direct supervision of a Fire Department representative designated by the Station Fire Chief and VT-9 Safety Department representative designated by the squadron Safety Officer. Fire drills shall be conducted during normal working hours.
6. Responsibilities, Assignments, and Procedures in the Event of a Hangar Fire.
 - a. First person to see a fire shall:
 - (1) Sound alarm verbally.
 - (2) Turn in alarm by calling extension 2361, or 911 and activate the nearest fire alarm box.
When calling, state:
 - (a) Exact location of fire. Example: Hangar 2, VT-9 side (south end).
 - (b) Your name and extension from which you are calling.
 - (c) What is burning, if known. Example: "building," "grass," "oil," "vehicle," etc.
 - (3) Stand by to direct fire fighters to the scene, either by phone or from a safe location.

b. Senior person present shall:

(1) Secure all electrical equipment, including computers.

(2) Ensure that all doors to all offices and work spaces under their control are closed and contents secured before abandoning hangar.

c. Exit Routes.

(1) If on hangar deck level, proceed to muster area by safest, most direct route.

(2) If on second (upper) deck level, proceed to muster area on the west side of the hangar via any available stairwell. Do not use elevators.

NOTE: Thorough familiarization with primary and alternate exit routes of your work space cannot be over stressed. Circumstances may dictate evacuation via alternate routes (proximity of the fire, traffic congestion, etc.).

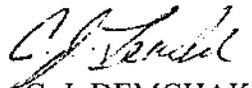
d. Muster.

(1) All personnel not assigned a fire station or to movement or securing of aircraft will fall in for muster at the edge of the ramp by the southwest corner of the hangar. The muster area is adjacent to the aircraft wash rack and maintenance building.

(2) All personnel, military and civilian, muster with their respective Department Head or class leader on the west side of the hangar.

(3) Department Heads and class leaders will report to the Operations Duty Officer (ODO) who will make reports to the senior officer present.

7. Action. Reference (a) shall be applicable to all aspects of fire prevention not discussed in this instruction.


C. J. DEMCHAK

Distribution:
TRARONNINEINST 5216.1 (Series)
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