



DEPARTMENT OF THE NAVY

TRAINING SQUADRON NINE
101 FULLER ROAD SUITE 221
MERIDIAN, MS 39309-5404

TRARONNINEINST 1500.4M
N5
6 Apr 15

TRARON NINE INSTRUCTION 1500.4M

From: Commanding Officer, Training Squadron NINE

Subj: HIGH RISK INSTRUCTOR SCREENING PROCEDURES

Ref: (a) NETCINST 5100.1 (Series)
(b) CNATRAININST 3710.13 (Series)

Encl: (1) CNATRA High Risk Instructor Screening Form 3710/15 (Rev. 4-11)

1. Purpose. To promulgate policy and establish procedures to screen prospective flight instructors for emotional stability and judgmental capacity to fulfill high risk duties. Specific procedures as outlined in references (a) and (b) are applicable.
2. Cancellation. TRARONNINEINST 1500.4L
3. Background. Flight training is identified by the Chief of Naval Education and Training as a high risk course. To ensure its safe execution, prospective instructors shall be screened to determine emotional stability and judgmental capacity to fulfill instructor duties.
4. Policy. All Naval Aviators assigned to Training Squadron NINE as prospective flight instructors shall be screened as part of their check-in and qualification process. The motivation and limitations of each prospective instructor shall be considered during this period and their ability to safely and effectively function as flight instructors shall be the principle focus of this evaluation.
5. Action/Screening Sequence.
 - a. Safety Officer shall:
 - (1) Ensure Flight Surgeon screening occurs during initial administrative up-chit processing.
 - (2) Ensure each prospective flight instructor is scheduled with the Executive Officer for a High Risk Instructor interview.
 - b. Training Air Wing ONE Flight Surgeon shall:

(1) Review medical records and conduct a personal interview of prospective instructors in accordance with reference (b). The Commanding Officer shall be immediately informed if the interview reveals any question of physical or emotional unsuitability for instructor duty. Emphasis shall be placed on any items which may limit or deteriorate judgment in high-stress situations.

c. Prospective flight instructors shall hand carry enclosure (1) for their interview with the Executive Officer.

d. Executive Officer shall:

(1) Utilizing reference (b), personally interview each prospective flight instructor as part of their check-in process, if the Commanding Officer is unavailable.

(2) Inform the Commanding Officer if there are any doubts as to the physical or emotional suitability for instructor duty. A more in-depth medical or psychological screening by qualified personnel shall occur, if required.

e. Commanding Officer shall:

(1) Utilizing reference (b), personally interview each prospective flight instructor as part of their check-in process.

(2) Endorse enclosure (1).

f. The Naval Aviation Training and Operating Procedures Standardization (NATOPS) Officer shall file a completed enclosure (1) in the flight instructor's NATOPS training jacket.

g. Administrative Officer Shall:

(1) Deliver a copy of completed enclosure (1) for Marine Officers to Training Air Wing ONE Senior Marine for entry into his Qualification Record.

(2) Deliver a copy of completed enclosure (1) to service member for entry into service record.


C. J. DEMCHAK

Distribution:
TRARONNINEINST 5216.1 (Series)
List I

