



DEPARTMENT OF THE NAVY

TRAINING SQUADRON NINE
101 FULLER ROAD SUITE 221
MERIDIAN, MS 39309-5404

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TRARONNINENOTE 3100

N8

10 Nov 2016

TRARON NINE NOTICE 3100

From: Commanding Officer, Training Squadron NINE

Subj: ACCESS TO STUDENT CONTROL AVIATION TRAINING FORMS AND
AVIATION TRAINING JACKETS

Ref: (a) CNATRAINST 1500.4H

1. Purpose. Per reference (a), the following personnel and all qualified Training Squadron NINE (VT-9) instructor pilots are authorized access to Aviation Training Forms (ATFs) and Aviation Training Jackets (ATJs):

<u>RANK</u>	<u>NAME</u>	<u>JOB TITLE</u>
Commander	N. M. Norton	Student Control Officer
Lieutenant	G. M. Jarvis	Assistant Student Control Officer
Civilian	Richard Wesley	Civilian Supervisor
Civilian	Krishina Turnipseed	Logs and Records Safety Naval Air Training and Operating Procedures Standardization Clerk
Civilian	Vacant	Student Control Clerk
Civilian	Staci Harden	Master Schedule Clerk
Civilian	Nancy Partridge	Standardization Clerk
Civilian	Pamela Jackson-Lewis	Travel Clerk
Civilian	Marilynn Kirksey	Correspondence Clerk

2. Changes. Changes to this list must be approved by the Commanding Officer.

3. Records Management. Records created as a result of this notice, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.

4. Cancellation Contingency. Upon issuance of a subsequent notice having the same subject.

T. M. D'ANTONIO

Releasability and distribution:

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