DEPARTMENT OF THE NAVY
TRAINING SQUADRON NINE
101 FULLER ROAD SUITE 221
MERIDIAN MS 39309-5404

Canc frp: Jul 2014

TRARONNINENOTE 5215
N1
28 Feb 14

TRARON NINE NOTICE 5215

From: Commanding Officer, Training Squadron NINE

Subj: NUMERICAL INDEX OF EFFECTIVE TRAINING SQUADRON NINE (VT-9) INSTRUCTIONS

Ref: (a) SECNAVINST 5215.1 (Series)

Encl: (1) Numerical Index of VT-9 Instructions
(2) Numerical Index of VT-9 Notices
(3) Numerical Index of VT-9 Policy Statements
(4) Numerical Index of VT-9 Cancelled Instructions and Notices

1. Purpose. To publish a current index of effective VT-9 Instructions, Notices, Policy Statements and Cancelled Instructions in accordance with reference (a).

2. Action.

a. Addressees are required to review enclosures (1) through (4) to ensure their files are updated. Enclosure (4) lists recently cancelled VT-9 directives.

b. Instructions will be reviewed annually on the anniversary of their issue date by the originating department. The VT-9 Administrative Department will initiate the directives review.

c. The subject matter of the particular instruction dictates the distribution.

d. Instructions and Notices are available in VT-9's Administrative Department.

3. Cancellation. This notice will remain in effect until superseded.

C. G. PAQUIN

Distribution:
TRARONNINEINST 5216.1G
List I & II

NUMERICAL INDEX OF VT-9 INSTRUCTIONS

INSTRUCTION	DATE	SUBJECT	COG	DISTRIBUTION
1050.1F	28 Feb 14	LEAVE AND LIBERTY	N1	LIST I
1301.1E	28 Feb 14	PROCEDURES FOR ASSIGNMENT AND RELIEF OF PRIMARY AND COLLATERAL DUTIES	N1	LIST I & II
1301.2J	28 Feb 14	NAVAL AIR TRAINING CLASS ADVISOR PROGRAM (NATCAP)	N8	LIST I
1306.1K	28 Feb 14	CHECK-IN AND CHECK-OUT PROCEDURES	N1	LIST I & II
1500.3E	28 Feb 14	GENERAL MILITARY TRAINING (GMT)	N3	LIST I
1500.4L	28 Feb 14	HIGH RISK INSTUCTOR SCREENING PROCEDURES	N5	LIST I
1542.2B	28 Feb 14	POLICY ON STUDENT NAVAL AVIATOR UNSATISFACTORY EVENTS AND INITIAL PROGRESS CHECKS AND FINAL PROGRESS CHECKS	N3	LIST I, II
1601.1H	28 Feb 14	OPERATIONS DUTY OFFICER INSTRUCTIONS	N3	LIST I
1626.2D	28 Feb 14	PROCEDURES FOR LEGAL REPORTS AND DISPOSITION OF OFFENSES	N125	LIST I

NUMERICAL INDEX OF VT-9 INSTRUCTIONS

INSTRUCTION	DATE	SUBJECT	COG	DISTRIBUTION
1650.2G	28 Feb 14	FLIGHT INSTRUCTOR OF THE MONTH AND STUDENT OF THE QUARTER	N3	LIST I
1650.3D	28 Feb 14	TRAINING SQUADRON NINE AWARDS PROGRAM	N1	LIST I
1710.1F	28 Feb 14	MORALE, WELFARE AND RECREATION COMMITTEE FUND	N124	LIST I
1746.1H	28 Feb 14	OFFICER'S MESS	N123	LIST I
1750.1J	28 Feb 14	NAVY SPONSOR PROGRAM	N1	LIST I
3140.2D	28 Feb 14	AIRCRAFT HURRICANE EVACUATION (HUREVAC)	N73	LIST I
3740.1H	28 Feb 14	FLIGHT INSTRUCTOR STANDARDIZATION AND TRAINING (FIST) PROGRAM	N5	LIST I
3740.2K	28 Feb 14	SECTION/DIVISION LEADER QUALIFICATION	N5	LIST I
3750.1G	28 Feb 14	SAFETY PROGRAM	N7	LIST I & II
3750.6E	28 Feb 14	SQUADRON PRE-MISHAP PLAN	N7	LIST I
5216.1G	28 Feb 14	STANDARD DISTRIBUTION LIST	N1	LIST I, II & III

NUMERICAL INDEX OF VT-9 INSTRUCTIONS

INSTRUCTION	DATE	SUBJECT	COG	DISTRIBUTION
5316.1D	28 Feb 14	SQUADRON DUTY OFFICER INSTRUCTION	N3	LIST I
5350.4G	28 Feb 14	POLICIES AND PROGRAM ON ALCOHOL AND CONTROLLED SUBSTANCE ABUSE	N1	LIST I
5360.1D	28 Feb 14	DEATH OR SERIOUS INJURY/ILLNESS OF MILITARY PERSONNEL	N0311	LIST I
5400.1F	28 Feb 14	STANDARD ORGANIZATIONAL MANUAL	N1	LIST I
5420.4J	28 Feb 14	HUMAN FACTORS COUNCIL AND HUMAN FACTORS BOARD	N7	LIST I
5500.4F	28 Feb 14	REPORTING OF MISSING, LOST, STOLEN OR RECOVERED (M-L-S-R) GOVERNMENT PROPERTY	N1	LIST I
5530.1D	28 Feb 14	LOCK AND KEY CONTROL PROCEDURES	N126	LIST I
5700.1E	28 Feb 14	RESOLUTION OF GRIEVANCES	N125	LIST I
5800.1A	28 Feb 14	SEARCHES AND SEIZURES	N125	LIST I
5800.7A	28 Feb 14	VICTIM AND WITNESS ASSISTANCE PROGRAM	N1	LIST I

NUMERICAL INDEX OF VT-9 INSTRUCTIONS

INSTRUCTION	DATE	SUBJECT	COG	DISTRIBUTION
6100.1H	28 Feb 14	ADMINISTRATIVE PROCEDURES FOR MEDICAL GROUNDING OF FLIGHT STUDENTS	N025	LIST I
7000.1A	28 Feb 14	TRAINING SQUADRON NINE SPECIAL TRAVEL REQUEST PROCEDURES	N1	LIST I
11320.1J	28 Feb 14	FIRE BILL	N7	LIST I
12451.1A	28 Feb 14	CIVILIAN EMPLOYEE OF THE QUARTER/ YEAR AWARDS PROGRAM	N1	LIST I

NUMERICAL INDEX OF VT-9 NOTICES

NOTICE	DATE	SUBJECT	COG	DISTRIBUTION
1301	16 Jan 14	ASSIGNMENT TO PRIMARY AND COLLATERAL DUTIES/COURTS, BOARDS AND ADVISORY GROUPS	N1	LIST I & II
3100	28 Feb 14	ACCESS TO STUCON ATFs AND ATJs	N3	LIST I
3700	28 Feb 14	ACCESS TO NATOPS TRAINING JACKETS	N7	LIST I
3710	28 Feb 14	ACCESS TO AVIATOR FLIGHT LOG BOOK	N7	LIST I
5000	6 Dec 13	STAFF OFFICER SOCIAL ROSTER AND RECALL BILL	N0G	LIST I
5001	6 Dec 13	STUDENT SOCIAL ROSTER AND RECALL BILL	N0G	LIST I
5060	22 Oct 13	TRAINING SQUADRON NINE CHANGE OF COMMAND	N0	LIST I
5215	28 Feb 14	NUMERICAL INDEX OF EFFECTIVE TRAINING SQUADRON NINE (VT-9) INSTRUCTIONS	N1	LIST I & II
5402	2 Dec 13	ASSUMING COMMAND OF TRAINING SQUADRON NINE	N0	LIST I
5900	28 Feb 14	TRAINING SQUADRON NINE (VT-9) RECURRING REPORTS FROM JANUARY THROUGH DECEMBER 2014	N1	LIST I & II

NUMERICAL INDEX OF VT-9 POLICY STATEMENTS

DATE	SUBJECT	COG	DISTRIBUTION
6 Dec 13	COMMANDING OFFICER'S POLICY STATEMENT ON SAFETY	N0	LIST I
6 Dec 13	TRAINING SQUADRON NINE POLICY STATEMENT ON OCCUPATIONAL SAFETY AND HEALTH	N0	LIST I
6 Dec 13	TRAINING SQUADRON NINE POLICY STATEMENT ON FRATERNIZATION	N0	LIST I
6 Dec 13	TRAINING SQUADRON NINE POLICY STATEMENT ON EQUAL EMPLOYMENT OPPORTUNITY	N0	LIST I
6 Dec 13	TRAINING SQUADRON NINE POLICY STATEMENT ON SEXUAL HARASSEMENT	N0	LIST I
6 Dec 13	TRAINING SQUADRON NINE POLICY STATEMENT ON DISABLE PERSONS/VETERANS	N0	LIST I

NUMBERICAL INDEX OF CANCELLED VT-9 INSTRUCTIONS AND NOTICES

INSTRUCTION	DATE/COG	SUBJECT	REASON FOR CANCELLATION
3700.2D	1 Mar 05	FLIGHT IN SQUADRON AIRCRAFT BY NON-ASSIGNED PERSONNEL	CANCELLED BY CO
3710.1B	22 Oct 04	STANDARD OPERATING PROCEDURES	COVERED BY HIGHER AUTHORITY
3710.3A	15 Apr 03	T-45 MAINTENANCE FUNCTIONAL CHECK FLIGHT (FCF)	CANCELLED BY CO
5300.1F	5 Dec 08	SEXUAL HARASSMENT POLICY STATEMENT	SERVED ITS PURPOSE
5510.1D	14 Jan 05	COMMAND SECURITY PROGRAM	CANCELLED BY CO
7322.1D	29 Jul 08	MINOR PROPERTY POLICIES AND PROCEDURES	SERVED ITS PURPOSE
12713.1E	5 Dec 08	EQUAL OPPORTUNITY POLICY STATEMENT	SERVED ITS PURPOSE
12720.1E	5 Dec 08	EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT FOR PHYSICALLY AND/OR MENTALLY HANDICAPPED INDIVIDUALS AND DISABLED VETERANS	SERVED ITS PURPOSE

NUMBERICAL INDEX OF CANCELLED VT-9 INSTRUCTIONS AND NOTICES

INSTRUCTION	DATE/COG	SUBJECT	REASON FOR CANCELLATION
12720.2F	5 Dec 08	ACCOMODATION POLICY STATEMENT FOR EMPLOYEES SUFFERING OCCUPATIONAL INJURY OR DISEASE	SERVED ITS PURPOSE

NOTES	DATE/COG	SUBJECT	REASON FOR CANCELLATION
5214	5 Nov 07	RECURRING REPORTS TICKLER	OUT DATED – NEW NEW PUBLICATION 5900 NOTICE
5050	10 Dec 09	TRAINING AIR WING ONE (TW-1) DETACHMENT TO FORT WORTH, TEXAS 10 DECEMBER – 14 DECEMBER 2009	SERVED ITS PURPOSE
5060	10 Dec 09	TRAINING AIR WING ONE (TW-1) DETACHMENT TO FORT WORTH, TX 10 DEC – 14 DEC	SERVED ITS PURPOSE