

20 May 2009

MEMORANDUM

From: Training Air Wing FOUR Safety Officer  
To: Distribution

Subj: CTW-4 EXECUTIVE SAFETY COUNCIL MEETING MINUTES (11 MAY 09)

Ref: (a) COMTRAWINGFOURINST 3750.1G

1. Per reference (a), the Training Air Wing FOUR Executive Safety Council meeting convened at 1400, Monday, 11 May 09. The following members were present:

COMMAND	NAME	BILLET
TW-4	CAPT Price	Commodore
TW-4	CDR Foley	Training
TW-4	Maj Campbell	Safety Officer
CCNAS	CAPT Pierson	CO
CCNAS	LCDR Sweeten	Safety Officer
VT-27	CDR Edwards	CO
VT-27	Maj Kirkpatrick	Safety Officer
VT-27	LT Hickerson	Flight Surgeon
VT-28	CDR Hoyt	CO
VT-28	CDR Cox	XO
VT-28	LCDR Fleck	Safety Officer
VT-31	CDR Crews	CO
VT-31	CDR Hearther	XO
VT-31	LCDR Bashwinger	Safety Officer
VT-35	CDR Springer	CO
VT-35	LtCol Blagg	XO
VT-35	Lt Donnelly	Safety Officer
CNATRA	CDR Green	Safety Officer
CCAD	Mr. Tey	Safety Officer
CRP ATC	Mr. Dunlop	FAA
CRP ATC	Mr. Moreno	FAA

2. The status of two action items from the 10 Feb ESC meeting was reviewed.

a. Institutionalize the visits of students to CRP ATC in the RI/Ground School curriculum. These visits will dramatically increase their situational awareness. Anyone desiring a visit to CRP ATC should call 299-4203/4205 to make arrangements. **(TW-4 Training FORAC, ECD: 11 Aug 09)**

(1) Status: In work.

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b. Institutionalize the visits of Instructors Under Training (IUTs) to CRP ATC during FITC. **(FITU FORAC, ECD: 11 Aug 09)**

(1) Status: LCDR Bischoff takes the IUTs over to CRP ATC during the afternoon of one of the days on which FITC is conducted. This action item will remain open until these visits are institutionalized via a change to the FIST.

3. New discussion items.

a. The 2009 Wing hurricane evacuation locations were reviewed. No issues noted.

b. The Aviation Safety Awareness Program (ASAP) initiatives were discussed. The program has been directed to be used in CNAF message. New 3710.7U release will include mandatory ASAP procedures. All squadron safety officers will ensure their accounts are set up with administrative privileges and begin collecting survey information. Critical component of this program's success is the feedback loop of results and initiatives from the surveys. Short-term goals are to instill a pattern and culture of reporting.

c. The Automated Message Handling System (AMHS) training has been conducted with squadron civilian ADMIN personnel. Recent base-wide mishap drill identified command duty/ops duty officers not able to create/release messages. Computer based training for this system is available to supplement additional training to those timely release of messages.

d. H1N1 influenza update provided by Lt Hickerson (Flt Med). He indicated no action was required by personnel other than appropriate hand-washing and considerations in public areas. Wing 4 is acquiring large wall-mounted alcohol-based sanitizer canisters for each Wing 4 squadron to place in common areas of each squadron. These canisters will be maintained by the current housekeeping contract.

4. UPCOMING EVENTS:

9 Jun 09: ASC

15 Jul 09: ASC

11 Aug 09: ESC

14 Aug 09: Safety Stand Down (host = VT-27)

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/SIGNED/  
B. C. CAMPBELL

Distribution:

COMTRAWING FOUR

NASCC

TRARON TWO SEVEN

TRARON TWO EIGHT

TRARON THREE ONE

TRARON THREE FIVE

USCG Air Station Corpus Christi, TX

Corpus Christi Air Traffic Control Tower/Terminal Radar Approach  
Control

CNATRA Contract Administration Unit Det

HELMINERON ONE FIVE

CCAD

U.S. Customs and Border Protection, P-3 Operations Center Corpus  
Christi, TX