

OCTOBER 31, 2003

MEMORANDUM

Subj: TRAINING PLAN FOR NOVEMBER 2003

Ref: (a) VT-27INST 3740.1N
(b) VT-27INST 3711.1B

Encl: (1) Annual Flight Physicals
(2) Aviation Physiology, Water Survival, Bailout
Trainer, IRATS, Instrument Evaluations, NATOPS
Evaluations and EP Requals
(3) Standardization Requals
(4) NOVEMBER 2003 Pilot Upgrade Letter
(5) Training Calendar for November 2003
(6) Meeting Attendance Roster
(7) IP Endangered Qualifications (90 Days)
(8) Annual Exams

1. The primary purpose of this plan is to ensure that Instructor Pilot (IP) qualifications remain current in accordance with References (a) and (b), and to facilitate scheduling of events listed in the enclosures.
2. This report also incorporates instructor pilot upgrade authorizations and information on upgrades in progress and current standardization qualifications. Information contained in these reports is based on ATF's on file in the Training Department as of September 30, 2003. Qualification is not considered complete until all documentation has been submitted to the Training Department and the qual matrix is signed by the Commanding Officer. Corrections to these reports should be submitted to the Standardization Officer, Ext. 2328.

Submitted By:

Approved By:

LT S.L. KUCALA
Training Officer

CDR J. L. VANDIVER
Commanding Officer

Distribution:
LIST I, II
CTW-4 Reserve Liaison
Flight Surgeon/Chaplain

Annual Flight Physicals are scheduled on the date shown for the below listed Instructors/Student Naval Aviators during the month of **November 03**.

<u>RANK/NAME</u>	<u>SCHEDULED FLT/PHYS</u>
LT MOORE, P.W.	05 NOV 03
ENS SEDGWICK, M.C.	10 NOV 03
ENS LANDEROS, D.J.	10 NOV 03
2NDLT WILLIAMS, R.G.	10 NOV 03
2NDLT BALLENGER, J.R.	10 NOV 03

You are to report to Aviation Medicine, Naval Hospital at 0700 on the day of your appointment. Any member more than 15 minutes late (0715) will be asked to reschedule. You must be in full uniform (flight suit acceptable). A black ballpoint pen is required.

If you wear contacts; no contacts 24 hours prior to and day of physical. You must wear glasses. If you use reading glasses, bring them with you.

****** You are required to FAST (no food, only water) for 12 hours immediately prior to your physical exam, and no shellfish or alcohol 72 hours prior.

NOVEMBER 2003

FLIGHT PHYSICALS: (See Safety to arrange for an appointment.)
**LT J.C. HANSON, LT P.W. MOORE, LT R.A. CLARK, LCDR J.E. DEMOTT,
LCDR H.J. NICOLAY, LCDR R.R. RAMOS, LCDR S.J. SLATER,
LT D.E. TAMBELLINI, LT A.F. VANDELLEN, LT R.H. TIDBALL**

WATER SURVIVAL TRAINING: (Transportation will be coordinated with DJET log runs, and the class will be provided at NAS Pensacola.)
**LCDR E.D. MCCARTY (FEB04), LCDR B.C. RASCHE (APR04),
LCDR J.D. MULKEY (MAY04), MAJ J.M. KOONTZ (JUN04),
LCDR J.V. KELLEN (JUL04), LCDR S.B. FIRESTONE (OCT04),
LCDR N.B. LEWEY (NOV04), LT R.A. MCBRIDE (FEB05)**

BAILOUT TRAINER: Check Training Notes for date and time. **Ensure you sign the muster sheet or your requal will not be recorded.**

LT M.T. COMMONS, LCDR J.M. GARCIA, LT S.L. KUCALA, LT M.E. ZACHARIAH

IRATS must be completed before flying the instrument evaluation flight. The IP's listed below have been scheduled to attend IRATS from 0800-1600 on 02 OCTOBER at NAS Training Building 1824, room 204. (NOTE: IP's will be scheduled 60 days in advance of their expiration month in order to facilitate scheduling). If you cannot attend, notify VT-27 NATOPS, ext. 3814.

CAPT R.C. AYACHI, LT H.D. SCHWERDTEFEGER

CRM/INSTRUMENT CHECK FLIGHT:

CAPT R.C. AYACHI, LT H.D. SCHWERDTEFEGER

The IP's listed below have NATOPS evaluation checks in the month of OCTOBER. Open and closed book NATOPS exams should be completed by the 15th of each month. Exams are administered in Safety. Additionally, the Course Rules exam shall be completed prior to NATOPS check flights. Tests are administered in Training.

LCDR S.B. FIRESTONE

EP SIM & OCF REFRESHER: EP SIM AND OCF will be hard scheduled after the 15th. Self-scheduling of either event before the 15th is highly encouraged and appreciated. Please ensure a copy of the grade sheet is submitted to both Training and Safety.

EP SIM

**LT M.A. FASSNACHT, MAJ J.K. HALL, LT K.E. GRAF, LT M.P. LOHAN,
LCDR R.S. PLYLER**

OCF REF FLIGHT

**LT M.A. FASSNACHT, LT K.E. GRAF, MAJ J.K. HALL, LT M.P. LOHAN,
LCDR R.S. PLYLER**

OCTOBER REQUALIFICATION CHECKFLIGHTS

INAV

IP:	EXP:
CAPT AYACHI	NOV 03
LT SCHWERDTFEGER	NOV 03
*CAPT DOUGHERTY	SEP 03

DCON

IP:	EXP:
LT BLANKENSHIP	NOV 03
MAJ HALL	NOV 03
LCDR KELLEN	NOV 03
LT STARK	NOV 03
LT THURMAN	NOV 03
*CAPT DOUGHERTY	SEP 03

NCON

IP:	EXP:
MAJ HALL	NOV 03
LCDR KOONTZ	NOV 03
LCDR PLYLER	NOV 03
*CAPT DOUGHERTY	AUG 03
*LCDR MULKEY	MAY 03
*LCDR RASCHE	NOV 02
*LCDR LEWEY	OCT 03
*LCDR PACKARD	SEP 03

FORM

IP:	EXP:
*LT BLACKBURN	AUG 03
*CAPT DOUGHERTY	MAY 03
*LCDR MCCARTY	DEC 02
*LCDR MULKEY	AUG 02
*LCDR RASCHE	NOV 02

NOTE: An **ANNUAL** standardization check flight shall be conducted on or before the 20th day of the anniversary month of his/her last designation in that stage. **A STANDARDIZATION EXAMINATION FOR THAT STAGE SHALL BE COMPLETED PRIOR TO THE CHECK FLIGHT OR THE CHECK FLIGHT WILL NOT BE FLOWN, NO EXCEPTIONS.**

* The instructors with (*)'s by their expiration date are overdue check flights, as of **01 OCTOBER** shall not be scheduled for student training flights until Stan Check is completed. **AS OF 01 OCTOBER 2003 QUAL WILL BE DROPPED. THE TEST AND CHECK FLIGHT MUST BE REDONE FOR REQUALIFICATION.**

PILOT UPGRADES FOR **NOVEMBER 2003**

1. The following Instructor Pilots are provided for upgrade training in accordance with reference (a) during **NOVEMBER**.

2. The flights will be conducted by the Training Department. Pilot Training Officer shall coordinate upgrade scheduling with the VT-27 Operations Department. Standardization exams must be completed and the lectures must be attended prior to upgrade flights.

<u>CATEGORY I:</u>	<u>NAME</u>	<u>UPGRADE</u>	<u>NAME</u>	<u>UPGRADE</u>
	MAJ BURTON	SINAV	LT THURMAN	SINAV
	LT DORROH	SINAV		

<u>CATEGORY II:</u>	<u>NAME</u>	<u>UPGRADE</u>	<u>NAME</u>	<u>UPGRADE</u>
	LT THURMAN	SDCON	LT THURMAN	SNCON
	LT FLOYD	NCON	LT HODGSON	NCON
	CDR GRIFFIN	NCON	MAJ HARSHBERGER	NCON
	LT FASSNACHT	NCON	CAPT AYACHI	NCON
	LT STARK	NCON	LT SCHWERDTFEGER	NCON
	LT BOURN	NCON	LT MCCASLIN	NCON
	LT COMMONS	NCON	LT WESTERMAN	NCON
	LT GRAF	NCON	CAPT DAVENPORT	NCON
	LT TERRONEZ	NCON	LT DORROH	NCON
	LT HANSON	NCON	LCDR DEMOTT	NCON
	LT MCBRIDE	NCON	LT ZACHARIAH	NCON

<u>CATEGORY III:</u>	<u>NAME</u>	<u>UPGRADE</u>	<u>NAME</u>	<u>UPGRADE</u>
	LT FLOYD	SFORM	LT CHRISTMAN	SFORM
	LT FASSNACHT	SFORM	LT ZACHARIAH	FORM
	CDR AHERN	FORML	LT RUSSELL	FORM
	LCDR DEMOTT	FORM	LT COMMONS	FORM
	CAPT DAVENPORT	FORM	LT BLANKENSHIP	FORM
	LT SCHWERDTFEGER	FORM	LT DORROH	FORM
	LT MCCASLIN	FORM	LT MCBRIDE	FORM
	LT BOURN	FORM	LT TERRONEZ	FORM

THE FOLLOWING UPGRADES **DO NOT** REQUIRE FLIGHTS. THEY DO REQUIRE THAT A STAN BRIEF BE CONDUCTED WITH THE RESPECTIVE CATEGORY STAN OFFICER, THE SQUADRON TRAINING OFFICER OR THE SQUADRON STANDARDIZATION OFFICER.

<u>CATEGORY I:</u>	<u>NAME</u>	<u>UPGRADE</u>	<u>NAME</u>	<u>UPGRADE</u>
	LT MCBRIDE	INAVX	CAPT DAVENPORT	INAVX
	LT SCHWERDTFEGER	INAVX	LT RUSSELL	INAVX

<u>CATEGORY II:</u>	<u>NAME</u>	<u>UPGRADE</u>	<u>NAME</u>	<u>UPGRADE</u>
	CAPT AYACHI	DCONX	LT ZACHARIAH	DCONX

<u>CATEGORY III:</u>	<u>NAME</u>	<u>UPGRADE</u>	<u>NAME</u>	<u>UPGRADE</u>
	CAPT AYACHI	FORMX/DL	LT TAMBELLINI	FORMX

MEETING ATTENDANCE ROSTER

THE INDIVIDUAL START AND COMPLETION TIMES ALONG WITH THE PERSONNEL REQUIRED TO ATTEND.

<u>MEETING</u>	<u>TIME</u>	<u>DATES</u>	<u>MEMBERS REQUIRED TO ATTEND</u>
1. DEPT HEAD MTG	0800-0900	12,25	CO, XO, CDR AHERN, LCDR GARCIA, LCDR KELLEN, LCDR DEMOTT, LCDR ALLEN, LCDR KOONTZ, LCDR FIRESTONE, LT KUCALA MAJ HARSHBERGER,
2. WRDRM ADV BD	1100-1200	NONE	XO, CDR AHERN, LCDR GRIGGS
3. AM WING OPS MTG	0730	06,13, 20	LCDR FIRESTONE, LT BOURN
4. WING PROD BRF	0900	12	CO, XO, CDR AHERN, LCDR FIRESTONE
5. HFC	0930-1030	NONE	CO, XO, CDR AHERN, LCDR DEMOTT, MAJ HARSHBERGER, LT RUTTIG, LT BLANKENSHIP
6. CO/XO MTG	0900	12,26	CO, XO, CDR AHERN
7. SOQ BOARD	0800-0900	NONE	CO, XO, CDR AHERN, LCDR KOONTZ, LCDR GARCIA, LCDR ALLEN LCDR FIRESTONE
8. AMB	AS NEEDED		XO, CDR AHERN, LCDR DEMOTT, LCDR FIRESTONE, LT RUTTIG, LT BLANKENSHIP, LT COUTCHAVLIS
9. PILOT CONTROLLER MTG	0900-1000	25	LT COUTCHAVLIS
10. OFFICER SAFETY COUNCIL	1030	04	CO, XO, CDR AHERN, LCDR DEMOTT, LT KUCALA, LCDR GARCIA, LT BLANKENSHIP

11.	TRAINING MEETING	0730	NONE	LCDR KELLEN, LCDR GRIGGS, LCDR RASCHE, LCDR MCCARTY, LCDR MULKEY, LCDR PACKARD, LT FASSNACHT, LT FLOYD, LT CLARK, CAPT PROFFITT, LT KUCALA
12.	AVIATION SAFETY COUNCIL	0900-1000	NONE	LCDR DEMOTT, LT BLANKENSHIP
13.	QTRLY STAN MTG	AS NEEDED		CO, XO, CDR AHERN, LCDR DEMOTT, LCDR FIRESTONE, LCDR RASCHE, LCDR GRIGGS, LCDR MCCARTY, LCDR MULKEY, LCDR PACKARD, CAPT PROFFITT, LT FASSNACHT, CTW-4 STAN, MR. MESSENBURG
14.	COMMAND ASSESSMENT	NONE		XO, CDR AHERN LT BLANKENSHIP, LT THURMAN, YN2 WILLIAMS
15.	MONTHLY STAN MTG	0800	19	CO, XO, CDR AHERN, LCDR DEMOTT, LCDR FIRESTONE, LT KUCALA, LT FLOYD, LT CLARK, CAPT PROFFITT, LT FASSNACHT
16.	AOM/ TRAINING DAY	1200	21	ALL IPs
17.	XO CHECK-OUT BRIEF	0830	05,12 19,26	SCHEDULED SNAs
18.	CO CHECK-IN BRIEF	1000	14,26	CO, NEW CLASS
19.	EXECUTIVE SAFETY COUNCIL	0200	12	CO, XO, CDR AHERN, LCDR DEMOTT, LT BLANKENSHIP
20.	COMMANDERS CONF.	TBD	TBD	CO, XO, CDR AHERN
21.	MAINT MTG	0730	12,25	LT COUTCHAVLIS
22.	TENANT CDR's MTG	1000	NONE	XO, CDR AHERN

23.	SAFETY DEPT MTG	0700	03,17	ALL SAFETY DEPT. MEMBERS
24.	DPO MTG	0900	TBD	LT BOURN
25.	RESERVE DRILL DAYS		18	LCDR KELLEN, LT COUTCHAVLIS, LCDR FIRESTONE, LT FLOYD, ALL SELRES
26.	SAU MEETING	TBD	TBD	LCDR KELLEN, LCDR FIRESTONE, CDR WALLACE, LT COUTCHAVLIS, LT FLOYD, ALL SELRES

****NOTE****

1. ALL DEPT HEADS AND BOARD MEMBERS ENSURE YOU NOTIFY YOUR FLIGHT SCHEDULES OFFICER IF YOU ARE UNABLE TO ATTEND ANY OF THE SCHEDULED MEETINGS **AT LEAST 48 HRS PRIOR.** PLEASE SPECIFY WHO WILL ATTEND IN YOUR PLACE.

ENDANGERED QUALIFICATIONS:

<u>RANK</u>	<u>NAME</u>	<u>* QUAL NOT FLOWN IN LAST 45 DAYS</u>	<u>QUAL WILL EXPIRE IF NOT FLOWN BY</u>
CAPT	AYACHI	INAV	14 DEC 03
LT	CHRISTMAN	INAV	11 DEC 03
LT	CLARK	INAV	09 DEC 03
LCDR	FIRESTONE	INAV	11 DEC 03
LCDR	GARRECHT	INAV	25 NOV 03
LCDR	GARRECHT	DCON	27 NOV 03
MAJ	HARSHBERGER	INAV	11 DEC 03
LCDR	MULKEY	DCON	27 NOV 03
LCDR	PLYLER	DCON	07 DEC 03
LT	THURMAN	INAV	11 DEC 03

* For expired qualification, retake stage exam and complete a check flight.

ANNUAL EXAM

***ALL TESTS NEED TO BE RETAKEN** PRIOR TO BEING SCHEDULED FOR ANY EVENT IN THAT STAGE.

**CRS RULES AND OCF EXAMS MUST BE TAKEN PRIOR TO ANY IP BEING SCHEDULED FOR STUDENT TRAINING FLIGHTS.

EXPIRES OCTOBER 31

*LCDR GRIGGS	CR
*CAPT DOUGHERTY	OCF
*LT SCHWERDTFEGER	OCF

EXPIRES NOVEMBER 30

LCDR GARCIA	CR
LCDR GARRECHT	CR
LT SCHWERDTFEGER	CR
CAPT DOUGHERTY	CR
LT FASSNACHT	OCF
LT FLOYD	OCF

***IMPORTANT NOTE! EXAMS SHALL BE COMPLETED BY THE 20TH OF THE MONTH OR THE IP WILL BE CONSIDERED "EXPIRED" FOR SCHEDULING PURPOSES.**

