



DEPARTMENT OF THE NAVY
TRAINING SQUADRON THIRTY-ONE (VT-31)
501 BATAAN STREET SUITE B
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VT31INST 5351.1C
STUCON
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TRAINING SQUADRON THIRTY-ONE INSTRUCTION 5351.1C

Subj: NAVAL AVIATION TRAINING CLASS ADVISOR PROGRAM

Ref: (a) SECNAVINST 1754.1B
(b) OPNAVINST 5354.1F
(c) CNATRAININST 1500.4G w/ch-1
(d) CNATRAININST 5351.1B
(e) COMTRAWINGFOURINST 1500.1A

1. Purpose. To establish a Naval Air Training Class Advisor Program (NATCAP) within Training Squadron THIRTY-ONE per references (a) through (e).
2. Cancellation. VT31INST 5351.1B
3. Discussion. The intent of the training advisor program is to provide students with assistance in coping effectively with personal matters, career development, or any difficulty, which may affect their training.
4. Applicability. This program applies to all Student Military Aviators. It is not a substitute for established assistance programs such as medical, legal and religious. The NATCAP is designed to lend students added support to isolate personal problems and provide the best possible training environment.
5. Action
 - a. Student Control Officer
 - (1) Act as overall NATCAP and maintain all applicable NATCAP directives in the Student Control Office.
 - (2) Perform duties as assigned in paragraph 7 of reference (e).
 - (3) Ensure that CNATRA GEN Form 1542/16 (Rev 3-74) and CNATRA GEN Form 1542/66 (Rev 1-81) are incorporated into the student ATJ.

b. Training Advisors

(1) Perform duties outlined in paragraph 3 of reference (d) and paragraph 7 of reference (e).

(2) Ensure Student Military Aviators are counseled as required by the advisor.

(3) When applicable, log the initial interview using the CNATRA GEN Form 1542/16 and all succeeding interviews using CNATRA GEN Form 1542/66.

c. Student Military Aviators. Perform duties as outlined in paragraph 7 of reference (e).

6. Forms. CNATRA GEN 1542/16 (rev 3-74) and CNATRA GEN Form 1542/66 (rev 1-81) are available locally through the supply system.



D. R. CREWS

Distribution: (VT31INST 5216.1 Series)
List I, II