



DEPARTMENT OF THE NAVY

TRAINING SQUADRON THIRTY-ONE (VT-31)
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VT31INST 5830.1G
LEGAL

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TRAINING SQUADRON THIRTY-ONE INSTRUCTION 5830.1G

Subj: PROCEDURES FOR JAGMAN INVESTIGATIONS

Ref: (a) Manual of the Judge Advocate General

1. Purpose. To set forth general conditions which necessitate informal, one-Officer fact-finding bodies as delineated in reference (a) and to provide guidance for the investigating Officer with respect to the requirements, contents and form of the various types of investigations.

2. Cancellation. VT31INST 5830.1F

3. Discussion. Informal one-Officer fact-finding investigations are best suited for investigating common incidents which might occur in a training command squadron. Proper disposition of claims for or against the government, personal determinations, pre-trial investigations, and other administrative actions all necessitate timely gathering of facts, statements of opinion and recommendations. These reports are then forwarded to provide the Commanding Officer and higher authorities a sound basis from which to make appropriate decisions. Complete, correct and concise investigative reports will serve efficient administration and result in considerable savings of manpower, material and money.

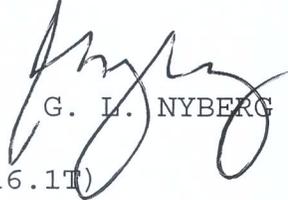
4. Action.

a. When required, the Commanding Officer shall appoint an Investigating Officer to gather facts and review circumstances surrounding the incident under investigation. The Investigating Officer will then provide opinions reasonably deduced from those facts and make appropriate recommendations. Upon notification of appointment, the investigating Officer shall confer with the Legal Officer to receive a preliminary briefing. Pertinent sections of the JAG Manual will be reviewed and the investigating Officer will be shown a sample investigation.

b. Reference (a) stresses the fact investigations must be timely to be effective. Therefore, Investigating Officers are to be temporarily relieved of their normal duties as practicable, to expedite the completion of their investigation.

VT31INST 5830.1G

c. The Administrative Officer will supply clerical assistance as required.



G. L. NYBERG

Distribution: (VT31INST 5216.1T)
List I and II