



DEPARTMENT OF THE NAVY

COMMANDER
TRAINING AIR WING FIVE
7480 USS ENTERPRISE STREET SUITE 205
MILTON, FLORIDA 32570-6017

IN REPLY REFER TO:

COMTRAWINGFIVEINST 3710.21

N7

12 Jun 15

COMTRAWING FIVE INSTRUCTION 3710.21

Subj: SIMULATOR TOUR AND DEVICE ORIENTATION REQUEST PROCEDURES

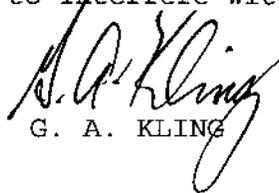
1. Purpose. To promulgate standardized procedures and requirements for requesting and conducting T-6B and TH-57 simulator tours and device orientation periods in Training Air Wing (TRAWING) FIVE simulators.
2. Background. Simulator tours and device orientation requests are typically one-time events for VIPs, active duty personnel family/friends and recognized military and civic groups on a not-to-interfere with training basis.
3. Discussion. This instruction describes the roles and responsibilities pertaining to all TRAWING FIVE simulator visit requests. It establishes responsibilities for tour escorts and their guests and applies to TRAWING FIVE and all subordinate commands. When conflicts exist between this instruction and contractual requirements, contractual requirements will take precedence. These procedures pertain to requests for demonstration of and/or allowing persons other than designated flight students and other authorized TRAWING FIVE personnel to sit in the cockpits and attempt to fly the various devices. Walk-through "tours" of academic training spaces and the simulator areas for family members or friends does not require TRAWING FIVE approval. However, military personnel shall be in the appropriate uniform when conducting tours and are responsible for the conduct and safety of their guests.
4. Simulator Visitation Procedures.
 - a. All simulator visits shall be scheduled through the TRAWING FIVE Public Affairs Officer (PAO)/Wing Operations Office via the respective squadron Operations Office, if applicable. Simulator visit/tour requests from the Naval Air Station Whiting Field PAO shall also be coordinated via the TRAWING FIVE Operations Office (623-7147).
 - b. Individuals under the age of 18 SHALL NOT be permitted in the T-6B Operational Flight Trainer (OFT) or TH-57 visual simulators unless waived by TRAWING FIVE Operations or Training. **Note: simulator tours and device orientations during weekend simulator operations are not authorized.**

c. All TRAWING FIVE students bringing guests (family members, friends, etc.) to visit any TRAWING FIVE simulator **SHALL BE** in the uniform of the day and **SHALL BE** escorted by a type qualified military instructor, HT completer (for the TH-57 Flight Instrument Trainer), or civilian contractor. A contractor may provide an escort if one is available on a not-to-interfere basis. All T-6B students and escorts shall check in at the contractor office (room 115, building 3125) prior to any simulator tours. Visitors are not permitted on the first deck of the TH-57 simulator bay (building 3005) therefore check-in is not required. Simulator escorts are responsible for briefing all visitors on the safety, cautions and warnings associated with all TRAWING FIVE simulator devices and maintaining order and discipline in the simulator spaces. (i.e. DO NOT touch the OFT screen for any reason. No food, drinks or gum are allowed in a simulator device. If anyone feels light headed, pause the simulation. Flip flops, sandals, crocs, etc., are not appropriate footwear for device orientation events. Contact maintenance for all problems encountered in the simulator).

d. TRAWING FIVE Instructors are not required to have an escort, but should notify the contractor (room 115) of their intentions prior to providing any T-6B simulator tour and shall be in the uniform of the day.

5. Prerequisite Training. Escorts for simulator orientation events shall be qualified to operate the device while maintaining "positive control" over all guests in the device. T-6B student escorts shall have completed event SY0116 T-6B Cockpit Familiarization 1 and TH-57 student escorts shall have completed event I0408, RIFP Review. ALL escorts shall comply with procedures outlined in the Practice Instruction Book provided for each simulator every time guests are permitted in the device.

6. Simulator Orientation Event Approval Authority. TRAWING FIVE Operations and Training are approving authorities for all simulator orientation event requests on a not to interfere with training basis.


G. A. KLING

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COMTRAWINGFIVEINST 5216.1T
List II
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