



DEPARTMENT OF THE NAVY
COMMANDER
TRAINING AIR WING FIVE
7480 USS ENTERPRISE STREET SUITE 205
MILTON, FLORIDA 32570-6017

Canc: Sep 2013 IN REPLY REFER TO

COMTRAWINGFIVENOTE 1500
Code N1
15 Jan 13

COMTRAWINGFIVE NOTICE 1500

From: Commander, Training Air Wing FIVE

Subj: FY-13 NAVY GENERAL MILITARY TRAINING (GMT) AND ALL HANDS
TRAINING REQUIREMENTS

Ref: (a) OPNAVINST 1500.22F
(b) NAVADMIN 386/11

Encl: (1) Fiscal Year (FY) 13 GMT Topics
(2) All Hands 2013 Training Requirements

1. Purpose. To implement GMT training for FY-13 as specified in references (a) and (b).

2. Information. The Navy-wide FY-13 GMT topics required by reference (b) are listed in enclosure (1). GMT is required for all Navy military personnel.

a. GMT plays a vital role in the overall military training process throughout the Navy. Curriculum topics are prioritized to inform and motivate Sailors on both personal and professional levels. The ultimate goal of this program is to boost the readiness of all Sailors to win in combat, at sea, ashore, and in life.

b. There are five core GMT topics that must be conducted in FY13: Responsible Use of Alcohol (Use, Prevention and Control), Responsible Personal Behavior (Sexual Assault Victim Intervention and Equal Opportunity, Sexual Harassment, Grievance Procedures), Ask-Care-Treat (Suicide Awareness and Prevention), Improving Personal Financial Management, and Operational Stress Control.

c. Per reference (b) these topics will be addressed via instructor-led training sessions and provided at the command level by command leadership and command training teams. FY-13 topic delivery shall occur in the order listed above and at regular intervals throughout the year.

d. Facilitator guides and flash presentations can be downloaded from the Center for Personal and Professional Development (CPPD) training library on Navy Knowledge Online (NKO) at www.nko.navy.mil on the current CPPD GMT page. Course completion shall be documented by all commands via Fleet Training Management Planning System (FLTMPs).

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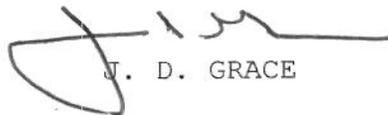
e. Commanding Officers are highly encouraged to establish a recurring refresher training plan to include the following seven recommended topics: Anger Management, Operations Security, Operational Risk Management, Drug Abuse Prevention and Control, Tobacco Prevention and Cessation, Physical Readiness, and Code of Conduct Level A.

3. Action

a. CTW5 Chief Staff Officer and Commanding Officers. Ensure GMT instructor-led training is provided at the command level by 30 September 2013 via the Facilitator Guides and Flash Presentations available on NKO.

b. All Hands. All hands (military, civilian, and contractors) are required to complete the training listed in enclosure (2) through the link indicated, NKO, or their respective services NKO equivalent e-learning platforms.

c. TRAWING FIVE and Squadron Administration Officers. Document completion of training via FLTMPMS. Command delivered training can be recorded in FLTMPMS via submission of learning event completion forms. Detailed instructions on the FLTMPMS submission process are available on the FLTMPMS website: <https://ntmpsweb.ntmps.navy.mil/fltmps> or contact the FLTMPMS support office at 1-866-438-2898.



J. D. GRACE

Distribution:
COMTRAWINGFIVEINST 5216.1S
Lists II

FISCAL YEAR (FY) 13 GMT TOPICS

Instructor led Core GMT Topics:

CATALOG CODE	COURSE TITLE
CPPD-GMT-AA-1.0	Alcohol Abuse
CPPD-GMT-EOSHNS-1.0	EO, Sexual Harassment, Grievance Procedures Non-supervisor (E5 & below)
CPPD-GMT-EOSHS-1.0	EO, Sexual Harassment, Grievance Procedures Supervisor (E6 & above)
CPPD-GMT-SAPRA-1.0	Sexual Assault Prevention and Response Application
CPPD-GMT-ISP-1.0	Introduction to Suicide Prevention
CPPD-GMT-PFMMM-1.0	Personal Financial Management Money Management
CPPD-GMT-OSCNS-1.0	Operational Stress Control Non-Supervisor (E5 & below)
CPPD-GMT-OSCS-1.0	Operational Stress Control Supervisor (E6 & above)

Recommended GMT Topics:

CATALOG CODE	COURSE TITLE
JKDDC-Level-A-COCT-100.1	Code of Conduct Level A
CPPD-GMT-IAM-1.0	Introduction to Anger Management
CPPD-GMT-INDAP-1.0	Introduction to the Navy's Drug Abuse Policy
CPPD-GMT-INTCP-1.0	Introduction to the Navy's Tobacco Cessation Policy
CPPD-GMT-ORMTC-1.0	Operational Risk Management-Time Critical
CPPD-GMT-USOPSEC-1.0	Uncle Sam's OPSEC
CPPD-GMT-PRT-1.0	Physical Readiness - Preparing for the PRT

ADDITIONAL 2013 ALL HANDS
(MILITARY, CIVILIAN, CONTRACTORS)
ANNUAL TRAINING REQUIREMENTS

ATFP Level I Awareness Training

<https://atlevel1.dtic.mil/at/>

Information Awareness Training Link Ver 10.0

<http://iase.disa.mil/eta/iaav10/index.htm>

PII (Personally Identifiable Information)

<http://iase.disa.mil/eta/pii/pii module/pii module/index.html>

Note: 1. This list is not all inclusive as other requirements may be promulgated throughout the year.

2. Navy military and civilian personnel should complete these courses in NKO so as to ensure documentation in training records. Civilian personnel have the additional option of completing them in TWMS.