



DEPARTMENT OF THE NAVY

HELICOPTER TRAINING SQUADRON TWENTY EIGHT
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MILTON, FLORIDA 32570

IN REPLY REFER TO:
HT-28INST 3745.1
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25 May 2007

HELTRARON TWENTY-EIGHT INSTRUCTION 3745.1

Subj: NATOPS AIRCREW REQUIREMENTS AND TRAINING PROGRAM

Ref: (a) OPNAVINST 3710.7T
(b) NAVAIR 01-H57B/C-1

1. Purpose. This instruction establishes requirements for designation or requalification as a Naval Aircrewman (NEC 8211). This instruction applies to the initial qualification of new personnel in the TH-57 series aircraft as well as requalification of previously designated aircrewman.

2. Definitions

a. NATOPS Officer. The NATOPS Officer is designated in writing by the Commanding Officer. He is responsible for coordinating the overall designation or requalification of aircrew members.

b. Senior Enlisted NATOPS Evaluator. The Senior Enlisted NATOPS Evaluator is designated in writing by Commander Training Wing Five. He is responsible for ensuring that all aircrew designations or requalifications are completed in accordance with this and higher applicable directives. Additionally, he is responsible for all NATOPS training conducted by Enlisted Assistant NATOPS Instructors. The Senior Enlisted NATOPS Evaluator will have completed the Aircrew Qualification Training Syllabus prior to designation.

c. Enlisted NATOPS Instructor. The Enlisted NATOPS Instructor shall be a reliable aircrewman designated in writing by the Commanding Officer. He/She is responsible for training and evaluating aircrew members in all aspects of the aircrew qualification training syllabus. The Enlisted NATOPS Instructor will have completed the Aircrew Training Qualification Syllabus and any additional training required by the Senior Enlisted NATOPS Evaluator. He/She may conduct aircrew evaluation check flights per reference (a).

d. Enlisted Assistant NATOPS Instructors. The Enlisted Assistant NATOPS Instructors will be designated in writing by the Commanding Officer. The enlisted assistant NATOPS Instructor shall assist the enlisted NATOPS Instructor in the completion of his/her duties per reference (a).

e. Helicopter Utility Naval Aircrewman (NEC 8211). Personnel who have completed all requirements of this instruction and have accumulated fifty (50) hours of total flight time in the TH-57 series aircraft will receive a Navy Enlisted Classification Code of 8211. Total flight hours in model aircraft may be waived for previously designated aircrewmen.

f. Aircrew Candidate (NEC 8201). Aircrew candidate designation applies to personnel in flight status who are undergoing training but are not yet qualified for designation as Helicopter Utility Naval Aircrewman.

3. Requirements

a. General Requirements. To be eligible for aircrew training, the individual must:

- (1) Volunteer for duty involving flying.

(2) Meet the physical, physiological, and water survival standards established in reference (a).

(3) Successfully complete Naval Aircrew Candidate School.

(4) Have a minimum of 18 months remaining on board after designation as an aircrewman.

b. Specific Requirements. To become qualified the aircrew candidate must complete the following:

(1) Aircrew Qualification Training Syllabus obtained from the NATOPS Office.

(2) NATOPS requirements set forth in reference (b).

(3) Completion of these requirements will be documented in the Aircrew Qualification Training Syllabus and maintained in the individual's NATOPS Training Jacket. Upon completion of all training requirements, and receipt of all applicable recommendations, the individual will be designated by the Commanding Officer as a Helicopter Utility Naval Aircrewman receiving an 8211 NEC.

(4) The minimum length of time allotted for completion of the Aircrew Qualification Training Syllabus is six months for previously qualified aircrew and 12 months for newly designated aircrew.

(5) Maximum time for qualification shall be per reference (a).

c. Regualification Requirements. All aircrewman must requalify per reference (a).

4. Action

a. The Aircrew Division Officer shall: Monitor the progress of aircrew trainees and ensure proper completion of the Aircrew Qualification Training Syllabus.

b. The Assistant Administration Officer shall: Ensure that all appropriate entries are forwarded to PSD for inclusion in the individual's Enlisted Service Record.

c. The NATOPS Officer shall:

(1) Maintain overall integrity of NATOPS aircrew training program.

(2) Forward all recommendations for designation, suspension, or change in status of candidates or aircrewmen to the Commanding Officer.

d. Senior Enlisted NATOPS Evaluator shall:

(1) Monitor the Naval Aircrewman Training Program.

(2) Provide guidance and assistance to the Enlisted NATOPS Instructors.

(3) Conduct continuous review of existing publications.

(4) Conduct annual NATOPS evaluations for the Enlisted NATOPS Instructors.

(5) Conduct annual NATOPS Evaluations of Squadron Aircrew NATOPS programs.

(6) Report directive conflicts to the activity responsible via the NATOPS Coordinator and model manager, including recommendations.

(7) Make recommendations to the NATOPS Officer/Enlisted NATOPS Instructor regarding the need for review conferences.

e. The Enlisted NATOPS Instructor shall:

(1) Maintain a NATOPS Flight Personnel Jacket (OPNAV 3760/32) on each aircrewman.

(2) Conduct check flights and evaluations as required after completion of all aircrew syllabus flights.

(3) Ensure that all enlisted aircrew personnel remain current in all requirements as set forth in references (a) and (b).

(4) Assist the Aircrew Division in screening and recommending Aircrew Training Qualification.

(5) Ensure completion of all required discussion items and syllabus flights.

(6) Maintain the Aircrew Training Syllabus records reflecting status of all candidates undergoing training.

(7) Conduct all flight checks for NATOPS Instructors.

f. The Enlisted Assistant NATOPS Instructors shall:

(1) Act as instructors in all phases of syllabus training and conduct evaluation flights as required.

(2) Assist the Enlisted NATOPS Instructor completion of all duties as directed.

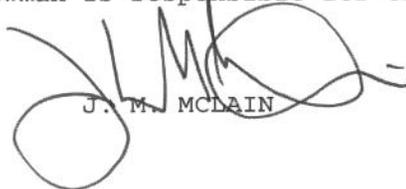
(3) Be available for instructions and testing of all discussion items in the Aircrew Qualification Training Syllabus.

(4) Sign off all syllabus discussion items.

g. All Aircrew Personnel shall:

(1) Ensure all syllabus requirements are signed off after completion of each training event or flight.

(2) Each designated aircrewman is responsible for ensuring that his qualifications remain current.


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