

Welcome to HT-28, Home of the HELLIONS!

Hellion University

<http://www.cnatra.navy.mil/tw5/ht28/university.asp>

C4390 CHECK (C11)/ C4203 for TILT ROTOR SNA's

The NATOPS OPEN BOOK and NATOPS CLOSED BOOK tests must be completed **prior to your C4390 Check Ride**. A pink sheet will be issued if these tests are not completed prior to the brief. Test grades are logged into your NATOPS jacket.

***NATOPS OPEN BOOK** – can be picked up in the NATOPS office. Must be completed and turned in within 5 working days from time of receipt. You must complete the test prior to taking your NATOPS CLOSED BOOK test. *(Minimum score of 3.5 to pass)*

***NATOPS CLOSED BOOK** – is to be taken in the NATOPS office between the hours of 0700 – 1500. Come prepared to take the test as a pink sheet will be issued if you fail. *(Minimum score of 3.3 to pass)*

***NATOPS QUESTION BANK** – The bank is for you to use as a study guide. May be found in NATOPS Flight Manual (NAVAIR 01-H57BC-1), Chapter 21.7.1

MEDICAL CHITS

NATOPS gets the ORIGINAL plus a copy for SKEDS of any medical chits that you receive while you are attached to HT-28. The last copy is yours.

***CHECK-IN (ADMIN) CHIT** – Issued by medical approximately one to two (1-2) weeks after you check-in. Medical **WILL NOT** forward these chits over to the squadron, you are **REQUIRED** to go back to medical and pick up your chit. Once you get your chit, **NATOPS gets the original and the second copy. The last is yours.**

***MED DOWN CHIT** – Original and second to **NATOPS**, the last is yours.

***MED UP CHIT** – Original and second to **NATOPS**, and the last is yours.

***ANNUAL PHYSICAL CHIT** – An **Annual Physical** is required on your birth month each year. The original plus a copy goes to **NATOPS**.

***DO YOU HAVE A MEDICAL WAIVER?** If so, we **MUST** have a copy in your NATOPS jacket.

***DO YOU HAVE A COPY OF YOUR LATEST ORDERS IN YOUR NATOPS JACKET?**

NATOPS JACKET

Your NATOPS jacket is to be turned in to the NATOPS office **immediately after paraloft**. NATOPS jackets can be checked out in the NATOPS office from 8-4 weekdays (staff sometimes leave at 3 on Fridays). If you have to be at NASP for HABD at 8:00, you will need to pick up your jacket the day before. **DO NOT** keep your jacket out any longer than NECESSARY. Your jacket must be in the NATOPS office any time you are in an aircraft.

You will NOT be added to the flight schedule until you have completed HABD Training, turned in your Check-In (Admin) chit and have a current ANNUAL Physical in your NATOPS Jacket. Even though you need to take your NATOPS jacket to HABD, Gear Issue, or NVG, it stays in the NATOPS office until the day before and needs to be turned back in the day after.

GEAR ISSUE

You will need to check out your NATOPS jacket prior to going to Gear Issue. *Gear Issue closes at 1400 and is closed all day on Wednesday.*

NVG

You will need to check out your NATOPS jacket on Friday afternoon by 3:00 so that you will have it in your possession for Monday NVG class.

I4690 INSTRUMENT CHECK (R21)

Just prior to the flight, go to Logs & Records and fill out the Instrument Rating paperwork (rough draft). Once you've completed the flight, take your rough draft to the NATOPS Office. If the NATOPS clerk has time, the clerk will type up the form as you wait, so you can sign on the spot and you won't have to come back for signature. This is the preferred way to do it. If you do have to leave it in the NATOPS office, check back the following day so you can sign the smooth copy, which must be circulated for signatures before being posted in your NATOPS jacket. This is an important document that will remain in your jacket and it must be accurate.

HT-28 NATOPS/STAN Clerk
(850) 623-7970

**Turn in NATOPS Jacket
right after Paraloft**