DEPARTMENT OF THE NAVY
COMMANDER
TRAINING AIR WING FIVE
7480 USS ENTERPRISE STREET SUITE 205
MILTON, FLORIDA 32570-6017

IN REPLY REFER TO

COMTRAWINGFIVEINST 10126.1B
N13
24 Oct 12

COMTRAWING FIVE INSTRUCTION 10126.1B

From: Commander, Training Air Wing FIVE

Subj: ISSUE AND CONTROL OF FLIGHT CLOTHING AND OPERATIONAL EQUIPMENT

Ref: (a) NAVSUP PUB 1, Vol 2, Supply Ashore, Chapter 5, Para 25841
(b) NAVAIR 00-35QH-2, Index B
(c) OPNAVINST 10126.4C
(d) CNATRAINST 10126.1G
(e) CNATRAINST 5500.1C
(f) USN Uniform Regs NP15665I
(g) USMC Standards MOO P1020.34F
(h) USAF Inst 36-2903
(i) USCG Uniform Regs COMDTINST M1020.6E
(j) NAVAIR 13-1-6.7-1, Chapter 5

Encl: (1) OPNAV 3760/32B - Record of Flight Equipment Issue
(2) Ordering Procedures for Replacement and Alternate Flight Gear
(3) DD Form 200 - Financial Liability Investigation of Property Loss
(4) Authorized Alternate Flight Gear

1. Purpose. To outline the responsibility of organizations and individuals regarding the receipt, issue, custody, accountability and survey of flight clothing and operational equipment (collectively referred to as flight gear) for Training Air Wing (TRAWING) FIVE personnel assigned in a flying status.

2. Cancellation. COMTRAWINGFIVEINST 10126.1A

3. Discussion. Reference (a) provides general guidance for the control and accountability of flight gear. Reference (b) prescribes the authorized quantities of various items of flight gear by individual activity. Reference (c) outlines procedures for issuance of leather flight jackets. Reference (d) specifies issue and control procedures of flight gear within the Naval Air Training Command (NATRACOM). Reference (e) defines procedures for missing, lost or stolen flight gear. References (f) through (i) provide detailed guidance, by military service, regarding flight clothing. Reference (j) is the State of the Art Program which is an abbreviated acquisition process for testing and approval of commercial life support systems.

4. Action

a. Custody. Per reference (d) each individual who is issued flight gear is responsible for the care and preservation of the article(s), regardless of where issued or whether on a permanent or temporary basis. Issuing activities and personnel who are authorized to draw flight gear on a permanent basis will ensure proper entries are made in the appropriate columns of enclosure (1). Permanent issue flight gear may be retained by the individual so long as assigned duties require its use. However, upon a change of duty not requiring its use, such flight gear must be turned in to the local Supply Department.

b. Accountability/Inspection. When reporting aboard NAS Whiting Field (NASWF), personnel are required to check in at the contractor paraloft to ensure inspections and modifications on personnel survival equipment are current. All flight gear shall be available to the contractor for scheduled inspections and modifications.

5. Responsibility. The following specific responsibilities are assigned:

a. TRAWING FIVE:

(1) Fund replacement flight gear for assigned personnel.

(2) Designate, in writing, a Missing, Lost, Stolen or Recovered (MLSR) Program Manager and identify them to CNATRA.

(3) Ensure all personnel are aware of their responsibility to protect government property and report any loss immediately through their chain of command.

b. Commanding Officers:

(1) Ensure students who attrite from the flight program turn in all flight gear to the local Supply Department, including leather flight jackets.

(2) Ensure replacement leather flight jackets are requisitioned per reference (c) from NAS Pensacola Supply Customer Service Branch. The letter accompanying the requisition shall be signed by the Commanding Officer. This responsibility can not be delegated.

(3) Report all missing, lost or stolen incidents involving any flight gear/equipment per reference (e), and providing copies of enclosure (3) to NASWF Security Department and the MLSR Officer.

c. TRAWING FIVE Supply and Squadron Supply Technicians:

(1) Order pre-approved replacement flight gear and alternate flight gear that is not available through the local Flight Gear Issue Facility (FGIF). Refer to enclosure (2) for ordering procedures.

(2) Jacket Flyers Cold Weather is a replacement item only. Ensure the item was previously issued and annotated in the individual's NATOPS Jacket.

(3) Make appropriate entries in the individual's NATOPS Jacket when the replacement item is issued.

d. NASWF FGIF:

(1) Responsible for the replacement of flight gear to individuals authorized to draw items on a permanent basis and for making appropriate entries in enclosure (1). All flight gear ordered by the local Supply Department will be recorded in official stock records and then issued to the requesting individuals.

(2) Maintain complete and accurate records of all replacement gear and receipts.

6. Flight Suit Standardization

a. Uniform specifics shall be per each individual branch of service. Refer to references (f) through (i) for more detailed guidance.

b. Fleet Patch Friday. At the discretion of Commanding Officers/OICs, permanent personnel are authorized to wear a Fleet Squadron patch on Fridays. This enables students to identify and talk to pilots from the different aviation communities and provides them the opportunity to gain additional insight prior to their pipeline/aircraft selection.

7. Re-issue and/or Replacement of Unserviceable Flight Gear

a. Instructor pilots and enlisted aircrew will report to NASWF FGIF for any replacement flight gear that may be purchased through the Naval Supply System. For flight gear that cannot be purchased from the Naval Supply System, the request should be processed through TRAWING FIVE Supply or the respective Squadron Supply Technician.

b. Enclosure (4) provides a list of alternate flight gear authorized per CNATRA as optional replacements for instructor pilots and enlisted aircrew.

c. Initial issue special items, such as items to prevent hearing loss, to correct foot and back problems, or other related medical issues, will be ordered with a recommendation from the Squadron Flight Surgeon. The recommendation will be forwarded to the Aeromedical Safety Officer (AMSO) or for approval, and then routed to TRAWING FIVE Supply or the respective Squadron Supply Technician

for ordering. The final purchase approval authority is the TRAWING FIVE Supply Manager.

J. D. GRACE

Distribution:
COMTRAWINGFIVEINST 5616.1S
LIST II

NATOPS FLIGHT PERSONNEL TRAINING/QUALIFICATION JACKET

SECTION ID - RECORD OF FLIGHT EQUIPMENT ISSUE

NAME (Last, First, middle initial) SSN

ACTION CODE
O - ORIGINAL ISSUE R - REPLACEMENT ISSUE N - RETURNED OR SURVEYED OUT; NOT REPLACED

ITEM	DATE	ACTION CODE	ISSUED/RECEIVED BY
BOOTS, SAFETY, FLYING			
COVERALLS, ANTI-G TYPE			
COVERALLS, ASSY			
COVERALLS, SUMMER, FLYING			
COVERALLS, LANDING SIGNAL, OFFICER'S			
COMPUTER, NAVIGATION			
GLASSES, SUN			
GLOVES, FLYING SUMMER			
HELMET, PILOT'S PROTECTIVE			
HOOD, WINTER			
JACKET, FLIGHT, LEATHER, INTERMEDIATE			

When replacing flight clothing record form, carry forward last entry for each item.

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ITEM	DATE	ACTION CODE	ISSUED/RECEIVED BY
JACKET, WINTER			
KNIFE & SHEATH			
MASK, OXYGEN			
PARACHUTE, TORSO HARNESS, ASSEMBLY			
SHROUD CUTTER			
WATCH, WRIST			
Coveralls, Flying, Desert Tan			
Gloves, Pilot, Desert Tan Size:			
Boots, Safety, Pilot, Desert Tan			

When replacing flight clothing record, carry forward last entry for each item.

The person listed on this form is authorized to requisition flight clothing in accordance with NAVSUP Manual Vol. II	SIGNATURE OF C.O. OR AUTHORIZED DEPUTY

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Ordering Procedures for Replacement and Authorized Alternative Flight Gear

1. First and foremost, a valid requirement must exist. Unserviceable flight gear will be replaced as a one-for-one exchange only. Replacement of flight gear that is missing, lost or stolen requires the approval of the TRAWING FIVE Supply Manager prior to ordering or replacing; refer to reference (e).

2. Replacement issue of flight gear is made only to personnel authorized by virtue of their official military designation and flight status. The respective NASWF paraloft should be the aircrew's first stop. Flight gear must be deemed unserviceable by paraloft personnel and tagged prior to aircrew attaining replacement gear from NASWF FGIF. Flight gear that is not stocked in the Navy Supply System will not be available through the local FGIF. All flight gear issued as replacement by NASWF FGIF shall be annotated in aircrew's NATOPS Jacket. Contact the TRAWING FIVE Supply or respective Squadron Supply Technician for procurement of these items.

3. Specific instructions are provided below:

a. A list of Authorized Alternate Flight Gear is provided in enclosure (4). Requests for this flight gear are at the discretion and approval of the TRAWING FIVE AMSO or Assistant AMSO. Once approval is received from the AMSO or Assistant AMSO, TRAWING FIVE Supply or Squadron Supply Technicians are required to check Acquisition Codes, complete purchase documentation DD Form 1149 or DD Form 1348, include email or written justification, mandatory source research (3 sources), then receive purchase approval signature from TRAWING FIVE Supply Manager. Upon receipt of the flight gear, the requesting individual will provide TRAWING FIVE Supply or Squadron Supply Technicians with their NATOPS Jacket for annotation.

b. Special Order Replacement Flight Gear includes special size flight suits/jackets, Custom Ear Protection (CEP), cold weather gear, seat cusions, and any other special order requests for flight gear issues. Upon approval from the AMSO or Assistant AMSO, CEPs can be purchased for squadron instructor pilots. These CEPs are currently available under GSA Contract CEP Enterprise Alabama and some via DLA/MILSTRIP AAC (check part # and NSN) prior to purchasing through GSA.

Purchase documentation, DD Form 1149 or DD Form 1348, must be signed and approved by the TRAWING FIVE Supply Manager. Annotations to the NATOPS Jacket are required upon receipt of the replacement items, including CEPs. Cold weather gear, specifically the Flyers, Winter Weight Green Jacket, can be special ordered for instructor pilots if the following requirements are met:

(1) Cold Weather Winter Weight Jacket had been previously issued and annotation in NATOPS Jacket exists.

(2) Cold Weather Winter Weight Jacket must be deemed unserviceable by paraloft personnel.

Additionally, acquisition of this particular cold weather jacket is via special order through DLA. NASWF FGIF and NASP Customer Service cannot process a DD Form 1348 as per Standard Operating Procedure because cold weather gear is not authorized for procurement from Florida FGIFs. Currently, the point of contact for special orders, via DD Form 1348, is the Director for Navy Clothing and Textile Research at DLA Philadelphia, PA. Further, special orders also include odd sizes; for example, flight suits 48XXL, etc…

c. All flight boots listed in enclosure (4) can be procured via open market or DLA MILSTRIP per COMNAVARLANT NORFOLK VA MSG L1119242 APR 12 for the Brown Flyers Boot Belleville 330ST. These flight boots (Belleville) are currently NAVAIR approved for flight and are the only authorized flight boots for purchase, per reference (j). All DD Form 1149 or DD Form 1348 requisitions require approval and signature by the TRAWING FIVE Supply Manager.

(1) Instructor pilots and enlisted aircrew shall submit an email justification/request to TRAWING FIVE Supply or Squadron Supply Technicians for procurement.

(2) The request includes size and style, along with the statement, "current flight boots unserviceable".

(3) TRAWING FIVE Supply or Squadron Supply Technician will physically verify the condition of the flight boots.

(a) Inspect leather uppers for deep cuts or soles for excessive wear.

(b) If the flight boots are determined to be unserviceable, the TRAWING FIVE Supply or Squadron Supply Technician will proceed with procurement, following existing NAVSUP purchase procedures. Flight boots are to be replaced on a one-for-one exchange basis only.

(4) Instructor pilots and enlisted aircrew will turn in unserviceable flight boots and provide their NATOPS Jacket for annotation.

(5) Purchase document DD Form 1149 or DD Form 1348 will include name and rank of the individual requesting flight boots, along with the flight boot description and size.

(6) A complete line of accounting with specific Job Order Number will also be required per the TRAWING FIVE Financial/Budget Officer.

(7) As stated above, the open purchase document(s) shall be signed by the TRAWING FIVE Supply Manager prior to purchase. In the absence of the TRAWING FIVE Supply Manager, the designated alternate may approve the purchase. This responsibility cannot be delegated.

(8) TRAWING FIVE Supply or Squadron Supply Technician shall notify the instructor pilot and enlisted aircrew when their flight boots have been received and remind them of the requirement to bring their NATOPS Jacket for annotation.

(9) TRAWING FIVE Supply or Squadron Supply Technician shall be responsible for making the appropriate entries in the NATOPS Record of Flight Equipment Issue Tab; refer to enclosure (1).

(10) The instructor pilot or enlisted aircrew receiving the Replacement Flight Gear shall sign both the purchase documentation (DD Form 1149 or DD Form 1348) and the NATOPS Record of Flight Equipment Issue.

Note: This procedure for flight boot replacement issue via open market purchase will only be in effect until all authorized flight boots are available in the Navy Supply System and the actual Belleville flight boot is guaranteed; not a substitute or compatible flight boot.

(11) TRAWING FIVE Supply or Squadron Supply Technicians shall retain copies of the initial flight gear email request, signed purchase documents and photocopies of the instructor pilot's or enlisted aircrew's NATOPS Jacket annotation, illustrating recent Replacement Issue "R". They must track flight gear issue purchase documentation and provide completed documentation along with final expenditure receipts, annotated NATOPS Jacket and customer receipt signatures to TRAWING FIVE Supply Manager.

FINANCIAL LIABILITY INVESTIGATION OF PROPERTY LOSS

PRIVACY ACT STATEMENT

AUTHORITY: 10 USC 2775; DoD Directive 7200.11; EO 9397.

PRINCIPAL PURPOSE(S): To officially report the facts and circumstances supporting the assessment of financial charges for the loss, damage, or destruction of DoD-controlled property. The purpose of soliciting the SSN is for positive identification.

ROUTINE USE(S): None.

DISCLOSURE: Voluntary; however, refusal to explain the circumstances under which the property was lost, damaged, or destroyed may be considered with other factors in determining if an individual will be held financially liable.

1. DATE INITIATED *(YYYYMMDD)*	2. INQUIRY/INVESTIGATION NUMBER	3. DATE LOSS DISCOVERED *(YYYYMMDD)*

4. NATIONAL STOCK NO.	5. ITEM DESCRIPTION	6. QUANTITY	7. UNIT COST	8. TOTAL COST
				0.00

9. CIRCUMSTANCES UNDER WHICH PROPERTY WAS *(X one)* ☐ LOST ☐ DAMAGED ☐ DESTROYED
(Attach additional pages as necessary)

10. ACTIONS TAKEN TO CORRECT CIRCUMSTANCES REPORTED IN BLOCK 9 AND PREVENT FUTURE OCCURRENCES *(Attach additional pages as necessary)*

11. INDIVIDUAL COMPLETING BLOCKS 1 THROUGH 10

a. ORGANIZATIONAL ADDRESS *(Unit Designation, Office Symbol, Base, State/Country, Zip Code)*	b. TYPED NAME *(Last, First, Middle Initial)*	c. DSN NUMBER
	d. SIGNATURE	e. DATE SIGNED

12. *(X one)* ☐ **RESPONSIBLE OFFICER (PROPERTY RECORD ITEMS)** ☐ **REVIEWING AUTHORITY (SUPPLY SYSTEM STOCKS)**

a. NEGLIGENCE OR ABUSE EVIDENT/ SUSPECTED *(X one)* ☐ YES ☐ NO	b. COMMENTS/RECOMMENDATIONS	
c. ORGANIZATIONAL ADDRESS *(Unit Designation, Office Symbol, Base, State/Country, Zip Code)*	d. TYPED NAME *(Last, First, Middle Initial)*	e. DSN NUMBER
	f. SIGNATURE	g. DATE SIGNED

13. APPOINTING AUTHORITY

a. RECOMMENDATION *(X one)* ☐ APPROVE ☐ DISAPPROVE	b. COMMENTS/RATIONALE	c. FINANCIAL LIABILITY OFFICER APPOINTED *(X one)* ☐ YES ☐ NO
d. ORGANIZATIONAL ADDRESS *(Unit Designation, Office Symbol, Base, State/Country, Zip Code)*	e. TYPED NAME *(Last, First, Middle Initial)*	f. DSN NUMBER
	g. SIGNATURE	h. DATE SIGNED

14. APPROVING AUTHORITY

a. RECOMMENDATION *(X one)* ☐ APPROVE ☐ DISAPPROVE	b. COMMENTS/RATIONALE	c. LEGAL REVIEW COMPLETED IF REQUIRED *(X one)* ☐ YES ☐ NO ☐ N/A
d. ORGANIZATIONAL ADDRESS *(Unit Designation, Office Symbol, Base, State/Country, Zip Code)*	e. TYPED NAME *(Last, First, Middle Initial)*	f. DSN NUMBER
	g. SIGNATURE	h. DATE SIGNED

15. FINANCIAL LIABILITY OFFICER

a. FINDINGS AND RECOMMENDATIONS *(Attach additional pages as necessary)*

b. DOLLAR AMOUNT OF LOSS	c. MONTHLY BASIC PAY	d. RECOMMENDED FINANCIAL LIABILITY
e. ORGANIZATIONAL ADDRESS *(Unit Designation, Office Symbol, Base, State/Country, Zip Code)*	f. TYPED NAME *(Last, First, Middle Initial)*	g. DSN NUMBER
	h. DATE REPORT SUBMITTED TO APPOINTING AUTHORITY *(YYYYMMDD)*	i. DATE APPOINTED *(YYYYMMDD)*
	j. SIGNATURE	k. DATE SIGNED

16. INDIVIDUAL CHARGED

a. I HAVE EXAMINED THE FINDINGS AND RECOMMENDATIONS OF THE FINANCIAL LIABILITY OFFICER AND *(X one)*

☐ Submit the attached statement of objection. ☐ Do not intend to make such a statement.

b. I HAVE BEEN INFORMED OF MY RIGHT TO LEGAL ADVICE. MY SIGNATURE IS NOT AN ADMISSION OF LIABILITY.

c. ORGANIZATIONAL ADDRESS *(Unit Designation, Office Symbol, Base, State/Country, Zip Code)*	d. TYPED NAME *(Last, First, Middle Initial)*	e. SOCIAL SECURITY NUMBER
f. DSN NUMBER	g. SIGNATURE	h. DATE SIGNED

17. ACCOUNTABLE OFFICER

a. DOCUMENT NUMBER(S) USED TO ADJUST PROPERTY RECORD

b. ORGANIZATIONAL ADDRESS *(Unit Designation, Office Symbol, Base, State/Country, Zip Code)*	c. TYPED NAME *(Last, First, Middle Initial)*	d. DSN NUMBER
	e. SIGNATURE	f. DATE SIGNED

DD FORM 200 (BACK), OCT 1999

Authorized Alternate Flight Gear

Item	Source	Address	Website/E-mail	Phone/Fax	Part No.	NSN	Price (Approx)	Notes
Gloves								
Wiley X Aries (3 Qtr Fingered)	Wiley X, Inc.	7491 Longard Rd, Livermore, CA 94551	www.wileyx.com	(800) 776-7842	Aries 3 Qtr Fingered G310		$53.00	Notes 1,2
Wiley X Orion (Full Fingered)	Same	Same	Same	Same	Orion Full Fingered		$53.00	Notes 1,3
Flight Boots								
Brown Leather					330 ST			Note 1
Desert Tan					330 DESST			Note 1
Desert Tan Hot Weather					340 DESST			Note 1
Black Leather					Belleville 800ST			Note 1,5
Black Leather					Belleville 700/790			Note 1,4

Authorized Alternate Flight Gear (Cont)

Item	Source	Address	Website/E-mail	Phone/Fax	Part No.	NSN	Price (Approx)	Notes
Fire Resistant Undergarments								
Drifire Silk Wt Long Pants	Drifire	3151 Williams Rd, Suite E, Columbus, GA 31909	www.drifire.com	(866) 266-4035/Fax: (706) 507-7556	DF2-105LP		$39.19	Notes 1,6
Drifire Mid-Wt	Same	Same	Same	Same	DF2-260TS		$39.90	Notes 1,6
Drifire Mid-Wt Long Sleeve Shirt	Same	Same	Same	Same	DF2-260LS		$47.60	Notes 1,6
Drifire Mid-Wt Pants	Same	Same	Same	Same	DF2-260LP		$47.60	Notes 1,6
Drifire Heavy Wt Long Sleeve Shirt	Same	Same	Same	Same	DF2-265LP		$55.99	Notes 1,6
Drifire Heavy Wt Long Pants	Same	Same	Same	Same	DF2-265LP		$55.99	Notes 1,6
Massif Fire & Ice Layering Sys Hotjohns Crew Top	Massif	415 Williamson Way Suite 1 Ashland, OR 97520	www.massif.com	(800) 462-7743 (541) 201-0023 Fax: (541) 488-0807			$78.00	Notes 1,6
Massif Fire & Ice Layering Sys Hotjohns Bottom	Same	Same	Same	Same			$78.00	Notes 1,6

Note 1: Check mandatory sources first.
Note 2: Aries 3 Qtr Fingered G311 Coyote Color, Aries 3 Qtr Fingered G312 Foliage Green Color/ Sizes: S = 4-6, M = 7-8
L = 9-10, XL = 11-12
Note 3: Orion Full Fingered G301 Coyote Color, Orion Full Fingered G302, Sizes are same as Note 1 above.
Note 4: Air Force = Belleville models 700 and 790 series.
Note 5: Navy, Marine Corps, Coast Guard
Note 6: Specify GSA or Military Pricing