



DEPARTMENT OF THE NAVY

COMMANDER

TRAINING AIR WING FIVE

7480 USS ENTERPRISE STREET SUITE 205

MILTON, FLORIDA 32570-6017

IN REPLY REFER TO

COMTRAWINGFIVEINST 5216.1S CH-1

Code N1

9 Mar 11

COMTRAWINGFIVE INSTRUCTION 5216.1S CHANGE TRANSMITTAL 1

From: Commander, Training Air Wing FIVE

Subj: DISTRIBUTION LIST

Encl: (1) COMTRAWING FIVE Standard Distribution Lists

1. Purpose. To provide changes to the basic instruction.

2. Action. Make the change:

a. Replace enclosure (1) of basic instruction with enclosure (1) of this change transmittal.


J. L. VANDIVER



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COMTRAWINGFIVEINST 5216.1S

N1

17 Mar 10

COMTRAWING FIVE INSTRUCTION 5216.1S

From: Commander, Training Air Wing FIVE

Subj: DISTRIBUTION LIST

Ref: (a) SECNAVINST 5215.1D

Encl: (1) COMTRAWING FIVE Standard Distribution Lists

1. Purpose. To issue the standard distribution lists for Commander, Training Air Wing FIVE (CTW-5), per reference (a).

2. Cancellation. COMTRAWINGFIVEINST 5216.1R

3. Definition. The distribution lists are defined as follows:

a. List I. Provides distribution to CTW-5 higher echelon authorities and other activities in the Naval Air Training Command.

b. List II. Provides internal distribution within TRAWING FIVE Staff and subordinate commands, including Additional Duty (ADDU) billets.

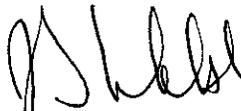
c. List III. Provides distribution to activities located onboard NAS Whiting Field not covered by Lists I or II.

4. Discussion. With the implementation of electronic mail (E-Mail) and the capabilities of the Internet, mass mailings are no longer needed to ensure widespread distribution of command directives. In line with the Department of Defense and Department of the Navy initiatives to reduce paper consumption, it makes sense for this command and subordinate activities to take full advantage of the current "paper-less" software and hardware resources. Paper copies will still be routed as required by contracts currently in force.

5. Action

a. This instruction is effective upon receipt.

b. TRAWING FIVE Admin is responsible for posting instructions/ notices and maintaining the respective folders on the Intranet and providing E-mail notifications to commands and organizations listed in enclosure (1).


J. S. WALSH

COMTRAWING FIVE STANDARD DISTRIBUTION LISTS

List ICopies

a. Commander, Naval Air Forces	1
b. Chief of Naval Air Training	1
c. Commander, Training Air Wing ONE	1
d. Commander, Training Air Wing TWO	1
e. Commander, Training Air Wing FOUR	1
f. Commander, Training Air Wing SIX	1

List II

a. Commodore	1
b. Deputy Commodore	1
c. Chief Staff Officer	1
d. Administrative Officer	1
e. Academic Training Department	1
f. Maintenance Officer	1
g. ISO	1
h. Operations Department	1
i. Plans Department	1
j. Safety Department	1
k. TW-5 Reserve Component	1
l. Helicopter Instructor Training Unit	1
m. Helicopter Training Squadron EIGHT	1
n. Helicopter Training Squadron EIGHTEEN	1
o. Helicopter Training Squadron TWENTY-EIGHT	1
p. Fixed-Wing Instructor Training Unit	1
q. Training Squadron TWO	1
r. Training Squadron THREE	1
s. Training Squadron SIX	1

List III

a. Naval Air Station Whiting Field (NASWF) (Responsible for NASWF Distribution)	1
b. Marine Aviation Training Support Group (MATSG) 21 Detachment, NASWF	1
c. MATSG 21, Pensacola, FL	1
d. Marine Aviation Training Support Squadron-1 (MATSS-1)Meridian, MS	1
e. MATSG 22, Corpus Christi, TX	1
f. Sikorsky (T-34)	1
g. L3 (TH-57)	1
h. L3 (T-6)	1
i. Fidelity	1
j. LB & B Fuels	1
k. PRI/DJI	1