



DEPARTMENT OF THE NAVY
COMMANDER
TRAINING AIR WING FIVE
7480 USS ENTERPRISE STREET SUITE 205
MILTON, FLORIDA 32570-6017

IN REPLY REFER TO:
COMTRAWINGFIVEINST 5216.1U
N1
12 Nov 15

COMTRAWING FIVE INSTRUCTION 5216.1U

Subj: DISTRIBUTION LIST

Ref: (a) SECNAVINST 5215.1 Series

Encl: (1) COMTRAWING FIVE Standard Distribution Lists

1. Purpose. To issue the standard distribution lists for Commander, Training Air Wing (TRAWING) FIVE, per reference (a).

2. Cancellation. COMTRAWINGFIVEINST 5216.1T

3. Definition. The distribution lists are defined as follows:

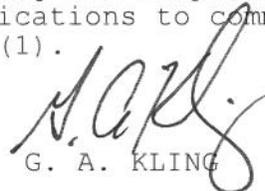
a. List I. Provides distribution to TRAWING FIVE higher echelon authorities and other activities in the Naval Air Training Command.

b. List II. Provides internal distribution within TRAWING FIVE Staff and subordinate commands, including Additional Duty (ADDU) billets.

c. List III. Provides distribution to activities located onboard NAS Whiting Field not covered by Lists I or II.

4. Discussion. With the implementation of electronic mail (email) and the capabilities of the Internet, mass mailings are no longer needed to ensure widespread distribution of command directives. In line with the Department of Defense and Department of the Navy initiatives to reduce paper consumption, it makes sense for this command and subordinate activities to take full advantage of the current paperless software and hardware resources. Paper copies will still be routed as required by contracts currently in force.

5. Action. TRAWING FIVE Admin is responsible for posting instructions/ notices and maintaining the respective folders on the Intranet and providing email notifications to commands and organizations listed in enclosure (1).


G. A. KLING

COMTRAWING FIVE STANDARD DISTRIBUTION LISTS

List I

	<u>Copies</u>
a. Commander, Naval Air Forces	1
b. Chief of Naval Air Training	1
c. Commander, Training Air Wing ONE	1
d. Commander, Training Air Wing TWO	1
e. Commander, Training Air Wing FOUR	1
f. Commander, Training Air Wing SIX	1

List II

a. Commodore	1
b. Deputy Commodore	1
c. Chief Staff Officer	1
d. MSO	1
e. Administrative Officer	1
f. Training Department	1
g. Maintenance Officer	1
h. ISO	1
i. Operations Department	1
j. Plans Department	1
k. Safety Department	1
l. TW-5 Reserve Component	1
m. Helicopter Instructor Training Unit	1
n. Helicopter Training Squadron EIGHT	1
o. Helicopter Training Squadron EIGHTEEN	1
p. Helicopter Training Squadron TWENTY-EIGHT	1
q. Fixed-Wing Instructor Training Unit	1
r. Training Squadron TWO	1
s. Training Squadron THREE	1
t. Training Squadron SIX	1

List III

a. Naval Air Station Whiting Field (NASWF) (Responsible for NASWF Distribution)	1
b. Marine Aviation Training Support Group (MATSG) 21 Detachment, NASWF	1
c. MATSG-21, Pensacola, FL	1
d. MATSG-22, Corpus Christi, TX	1
e. DynCorp Intl (T-6)	1
f. L-3 Vertex (TH-57)	1
g. Fidelity	1
h. LB & B Fuels	1
i. EML & ENJ	1
j. Cubic	1