



DEPARTMENT OF THE NAVY

COMMANDER  
TRAINING AIR WING FIVE  
7480 USS ENTERPRISE STREET SUITE 205

Canc frp: Apr 16  
IN REPLY REFER TO:

COMTRAWINGFIVENOTE 5000

N1

13 Apr 15

COMTRAWING FIVE NOTICE 5000

Subj: PROSPECTIVE EXECUTIVE OFFICER INDOCTRINATION PROGRAM

Encl: (1) Areas of Discussion and Informal Briefs

1. Purpose. To promulgate the concept and plan of action for subject program.

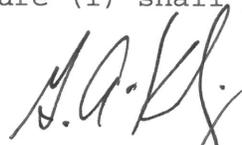
2. Policy. It is the policy of Commander, Training Air Wing (TRAWING) FIVE that all Prospective Executive Officers (PXOs) of TRAWING FIVE Squadrons participate in an informal indoctrination program with TRAWING FIVE Staff as delineated in enclosure (1). This program is intended to inform the PXO of the functions of the TRAWING FIVE Staff.

3. Briefing Schedule. Enclosure (1) provides an overview of the areas of discussion and informal briefings to be presented. Modifications may be made as required.

4. Action. It is the PXO's responsibility to coordinate individual briefings with personnel listed in enclosure (1).

a. The TRAWING FIVE Administrative Officer has overall responsibility for the administration of this program.

b. Personnel listed in enclosure (1) shall provide an informative briefing to all incoming PXOs.

  
G. A. KLING

Distribution:  
COMTRAWINGFIVEINST 5216.1T  
Lists II, III(a)

Areas of Discussion and Informal Briefs

<u>Init.</u>	<u>Presenter</u>	<u>Topics of Discussion</u>
1. ____	N01 - CSO POC: Mrs. Kathy Mizak	Courtesy Call 623-7555
2. ____	N00 - Deputy Commodore POC: Mrs. Kathy Mizak	Courtesy Call 623-7555
3. ____	N00A - Commodore POC: Mrs. Kathy Mizak	Courtesy Call 623-7555
4. ____	XO NAS Whiting Field POC: Mr. Mike Flournoy	Courtesy Call 665-6119
5. ____	CO NAS Whiting Field POC: Mr. Mike Flournoy	Courtesy Call 665-6119
6. ____	N00B Chaplain POC: LT Jason Hart	ASIST, Chaplain and squadron interaction. 623-7211 x3
7. ____	N02S - Management Services Officer POC: Mr. Dennis Fitzpatrick	Civilian Personnel. 665-6170
8. ____	N1 - Administrative Officer POC: Mr. Tony Williams	Awards (including the Commodore's policy on awards), Correspondence, Travel, Security, OPTAR. 623-7704
9. ____	N3 - Operations Officer POC: LCDR Ricke Harris	HUREVAC, VIP Flights, Airspace Management, Contractor Support Liaison, Outside Agency (Army, Air Force, FAA) Liaison, T-6B/TH-57 Model Manager, Standardization, Instructor Training Units, Senior Marine. 623-7066
10. ____	N35 - Future Operations POC: Maj Michael Van Wyk	T-6B and TH-57B/C Programs, NARG update. 623-7066

COMTRAWINGFIVENOTE 5000

11. \_\_\_\_ N4 - Maintenance Officer Wing Maintenance Program, Service Contracts T-6B, TH-57B/C. Conduct DynCorp or L-3 personnel as appropriate for your type of aircraft.
- POC: LCDR Todd Atkinson 623-7140
12. \_\_\_\_ N5 - Plans and Statistics Officer Student Selection, Student Control, International Military Student Training, Aviation Training Jackets, Flight Hour/Event count, Daily Statistical Input.
- POC: Mr. Monty Willis 623-7139
13. \_\_\_\_ N6 - Information Assurance Officer Collaborative Tools, Information Assurance Training, NMCI Procedures.
- POC: Mr. William Wallace 623-7364
14. \_\_\_\_ N7 - Training Officer Training Support, Academic Division, Flight Support, Contracts and Contract Support, Simulators.
- POC: CDR Matthew McDermott 623-7517
15. \_\_\_\_ N71 - Standardization Officer Student Curriculum, CNATRA Training Improvement Program, PRB/TRB process, IPC/FPC process, T-6B and TH-57B/C Model Managers.
- POC: LCDR Hugh Wingate 623-7070  
POC: LCDR Greg Mouritsen 623-7522
16. \_\_\_\_ N8 - Safety Officer Wing Safety Program, Safety Stand Downs, Mishap Reporting, Hazard Reporting.
- POC: LCDR David Freeman 623-7138