



DEPARTMENT OF THE NAVY  
COMMANDER  
TRAINING AIR WING FIVE  
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MILTON, FLORIDA 32570-6017

Canc frp: Jan 13

COMTRAWINGFIVE NOTE 5215  
N1  
25 Jul 12

IN REPLY REFER TO

COMTRAWINGFIVE NOTICE 5215

From: Commander, Training Air Wing FIVE

Subj: NUMERICAL INDEX OF EFFECTIVE COMTRAWING FIVE DIRECTIVES

Encl: (1) Numerical Index of Effective Instructions  
(2) Numerical Index of Effective COMTRAWINGFIVE Joint Instructions  
(3) Numerical Index of Effective Notices  
(4) Numerical Index of Recently Cancelled/Superseded Instructions

1. Purpose. Enclosures (1) through (3) reflect current COMTRAWING FIVE directives. Enclosure (4) reflects recently cancelled instructions. Recipients of these checklists are required to hold only those instructions applicable to the performance of their duties.

2. Cancellation. This notice supersedes COMTRAWING FIVE Notice 5215 of 1 Mar 11 and will be canceled upon receipt of the next notice of the same subject.

*D. E. Fitzpatrick*  
D. E. FITZPATRICK  
By direction

Distribution:  
COMTRAWINGFIVEINST 5216.1S  
Lists II, III(a-b)

NUMERICAL INDEX OF EFFECTIVE INSTRUCTIONS

NUMBER	DATE	SUBJECT	ORIG
1000.1D	7DEC07	Special Requests for TRAWING FIVE Personnel Lists II(a-o,u-y), III(a-d)	N1
1050.1	24FEB11	Electronic Leave (E-Leave) Use and Processing List II	N1
1080.1H	16SEP11	Training Air Wing FIVE Check-In/Out Procedures List II	00
1500.20C	08DEC04	Psychological Screening of Instructors	N3
CH-1	12APR07	Lists I(b), II(b-d,f,h,j,o,u-y), III(b,j)	
CH-2	15MAR12		
1500.21D	26APR12	Procedures for Conducting Training Time Out Lists I ,II	N3
1500.42C	06DEC11	CTW-5 Primary/Intermediate Student Check-Out Processing List II(a-c,e,I,l-s)	N5
1531.2D	04AUG11	Orientation Flight Procedures in TRAWING FIVE Aircraft Lists I(a,b), II, III(a,g,h)	N3
1542.3H	21APR11	Student Naval Aviator Critique	N52
CH-1	10MAY12		
1542.6A	11JUL11	Student Monitoring Status (SMS) Program	
CH-1	23AUG11		
1542.17G	19MAR12	Temporary Manning Lists I, II, III(a-d)	N3
1550.1A	2FEB12	Training Air Wing (TRAWING) FIVE SOP for the	N3
CH-1	14FEB12	Training Integration Management System (TIMS)	
CH-2	14JUN12	Lists II(a-f,h-s)	
1555.2	10MAR11	Aeromedical Training Program for Training Air Wing FIVE	N8
1601.1L	10APR12	Fixed-Wing Runway Duty Officer (RDO), Wheels Watch Qualification, and Watch Responsibilities Lists I(a,b,f), II, III(a)	N35

NUMBER	DATE	SUBJECT	ORIG
1601.2D	22MAR12	Duties and Responsibilities of the Training Air Wing FIVE Command Duty Officer Lists II(a-j), III(a)	N1
1610.3C	10JAN11	Navy Performance Evaluation and Counseling Records List II	00
1650.6K	16SEP11	Training Air Wing FIVE Awards Program Lists II	N1
1650.7A	17NOV08	Awarding of Command Plaques and Similar Devices Lists I(b), II	N1
1720.1A	13APR12	Suicide Prevention Program Lists I (b), II	N00H
1740.1D	17NOV08	U.S. Navy Family Care Policy Lists II(a-n,u-y), III(a-d)	N1
1750.1G CH-1	04SEP08 19MAR12	Command Sponsor Program List II(a-m)	N1
2060.1C CH-1	04JUN10 13JUL11	Telecommunications Service List II	N6
3100.1N	04SEP08	Special Incident Reporting Lists I, II, III(a-d,j-m)	N3
3140.1R	06MAY11	Aircraft Hurricane Evacuation Plan Lists I(b,f), II, III(a,b,g,h)	N3
3140.2G	21AUG09	Destructive Weather Bill Lists I(a,b), II, III(a-c,e,g-l)	N3
3500.1D	25APR12	Operational Risk Management (ORM) Lists I, II, III(a)	N8
3510.2N CH-1	23APR08 20FEB09	Procedures and Requirements for Naval Air Training and Operating Procedures Standardization (NATOPS) Program Evaluations and Checkflights Lists I, II(a-o,u-y), III(a)	N3
3710.2U CH-1	14JUL11 27APR12	Fixed-Wing Standard Operating Procedures Lists I(b,f), II(a-c,e,f,h,j,p-s), III(a,g), FAA Navy Liaison Officer, NAS Pensacola	N3

NUMBER	DATE	SUBJECT	ORIG
3710.4E	1FEB12	Disabled Aircraft Security Watch Officer (DASWO) Lists II(f,h,j,m-o,q-s), III(a,h,i), Student control	N3
3710.8S	19JUN12	Training Air Wing FIVE Rotary-Wing Operating Procedures Manual (RWOP) Policies for the Conduct of South Whiting Field Flight Operations List I(b), II (a-o), III(a)	N3
3710.10A CH-1	09DEC08 19MAR12	Naval Aircrew Training Program for the TH-57B/C Helicopter List I (b), List II (x,y,z,aa), List III (e)	N3
3710.13M	26APR12	Functional Check Pilot and Maintenance Recovery Program for Training Air Wing FIVE Lists II(a-c,f,h,j,l-o,q-s)), III(g,h,)	N4
3710.14A	11AUG08	Advanced Rotary Wing Flight Instructor Guide (FIG) <b>(DO NOT POST - LIMITED DISTRO)</b> List II (a-c,i,x,y,z,aa)	N3
3710.16	26AUG08	Primary Fixed Wing Flight Instructor Guide (FIG) <b>(DO NOT POST - LIMITED DISTRO)</b> List II(a-c,i,x)	N3
3710.17 CH-1	06DEC11 03MAY12	Training Air Wing FIVE T-6B Checklist Guide	N3
3740.5N CH-1 CH-2	25OCT10 14NOV11 22FEB12	Flight Instructor Standardization and Training (FIST) Program Lists I(a), II, III(a)	N3
3740.6A	17JAN12	Reserve Forces Integration	00R
3750.4G CH-1	01DEC08 11MAR10	Aviation Safety Program Lists I, II(o,u-y), III(a-e,h-m)	N8
3750.6G	19JUN12	Safety Standdown and Back-in-the-Saddle Programs Lists I, II, III(a-e,h-m)	N8
3750.7A	13DEC11	Ground Pre-Mishap Plan Lists I(b), II, III(a)	N8
3750.8F	27APR12	Aircraft Pre-Mishap Plan Lists I, II, III	N8

NUMBER	DATE	SUBJECT	ORIG
4028.1B	20NOV06	Fuel Loading Requirements for TH-57 Aircraft Lists I(b), II(b,d,f-h,j,m,u,v), III(a,h-k)	N3
4200.1B	04NOV10	Policies and Procedures for the use of the Government-wide Commercial Purchase Card (GCPC) Program Lists II, III(a)	N1
4200.2A CH-1	02JUL09 12JUL11	Local Internal Operating Procedures for the Aviation Into-Plane Reimbursement (AIR) Card Program List II	N1
4410.1H	13APR12	Ordering Staff Supplies List II(a-l,p)	N1
4650.1 CH-1	30SEP08 03AUG09	Temporary Additional Duty (TAD) Travel Management List II	N1
4790.3A	08NOV10	Cross Country, Maintenance, Ground Operations and Contract Policy Instruction for T-34/T-6/TH-57 Pilots and Flight Crew Lists I(b), II, III(a,h,i)	N3
4790.4	10MAR10	Introduction to the Aircraft Discrepancy Book (ADB)	N31
4950.1G CH-1	06JUL09 02AUG11	Administration of International Military Students (IMSS) Lists II, III(a)	N53
5000.1C	02AUG11	Emergency Mustering Procedures Lists I(b), II, III (a,c)	N00
5050.1C CH-1 CH-2 CH-3	11JUN08 06AUG10 09AUG11 11JUN12	Prospective Executive Officer Indoctrination Program List II, III(a)	N1
5060.1A	10APR12	Ceremonies for Personnel being Transferred to the Fleet Reserve/Retired List List II(a-k)	N1
5210.1	08JAN08	Training Air Wing (TRAWING) FIVE Records Management Program List II(a,b,d,h,i,j,l,m,n,u-z)	N1

NUMBER	DATE	SUBJECT	ORIG
5216.1S	17MAR10	Distribution List	N1
CH-1	09MAR11	Per this instruction	
5220.1D	17SEP10	Quality Assurance and Revalidation (QA&R) of	N7
CH-1	24FEB11	Training Devices	
CH-2	14FEB12	Lists I(a,b), II	
5230.1C	09AUG11	Management Information Systems (MIS) Operations, Security, and Administration Lists I, II, III	N6
5350.1C	19OCT09	Training Air Wing FIVE Urinalysis Testing Program List II	001
5351.1B	24FEB11	Naval Air Training Class Advisor Program	N52
CH-1	15FEB12	(NATCAP) List II(a-e,i,m-o,q-s)	
5354.8C	26JAN06	Command Managed Equal Opportunity (CMEO) Program Lists I(a,b), II(a-o,u-y), III(a-e,h-m)	00E
5370.1D	09MAR11	Hotline Program List II	N1
5452.1P	23DEC08	Staff Organization and Regulation Manual Lists I(a,b), II, III(a)	N1
5510.10	03NOV08	Classified Material Control	N1
CH-1	19MAR12	Lists II(a-d,y-dd), III (a)	
5530.2B	02MAY11	Antiterrorism/Force Protection, Physical Security, and key Control Program Lists II(a-e,h,l-o,q-s), III(a) <b>DO NOT POST</b>	N1
5720.1	02JUL09	Aviation Support Operations Providing	N3
CH-1	27JUL09	Community Outreach	
CH-2	03SEP10	Lists I(b,f), II, III(a,b,g,h)	
CH-3	12AUG11		
6110.1G	25AUG11	Health and Physical Readiness Program List II(a-e, h-l, p)	N00F
6110.2B	16SEP11	Health and Wellness Program List II	N00F

NUMBER	DATE	SUBJECT	ORIG
7010.5C CH-1	06JAN08 19JAN12	Operating Policy for the Commander, Training Air Wing FIVE Wings of Gold Club Contingency Fund List II	N1
7321.1	1JUL10	Minor Property Procedures for Accountability of Government Owned Property	N1
10126.1A CH-1	09JUN10 23AUG11	Issue and Control of Flight Clothing and Operational Equipment for TRAWING FIVE Personnel	N13
12000.2C	29MAR12	Civil Service Employee Timekeeping, Hours of Work, and Leave List II	N02S
12100.1C	09AUG11	Department of the Navy Human Resources Manual Lists II(a-d,e,h,i,l-o,q-s)	N00
12351.1F	11APR07	Competitive Area For Reduction in Force Lists II, III(a)	N1
13400.2G	01JUL09	Things Falling Off Aircraft (TFOA) Lists I, II, III(g-j)	N4
13700.4G	01JUL09	Foreign Object Damage (FOD) to Aircraft Gas Turbine Engines Lists I, II, III(g-j)	N4

NUMERICAL INDEX OF EFFECTIVE COMDRAWINGFIVE JOINT INSTRUCTIONS

NUMBER	DATE	SUBJECT	ORIG
1601.3B	16JUN09	CTW-5/NASWF NAVY OUTLYING FIELD (NOLF)	N3
CH-1	06SEP11	AIRFIELD OPERATIONS DUTY OFFICER (AODO) RESPONSIBILITIES	

NUMERICAL INDEX OF EFFECTIVE NOTICES

NUMBER	DATE	SUBJECT	CANCEL DATE
1301 N1	12APR12	Training Air Wing FIVE Primary/Collateral Duty Assignment Bill Lists II	OCT 12
1500 N1	20JAN12	FY-12 NAVY GENERAL MILITARY TRAINING (GMT) AND ALL HANDS TRAINING REQUIREMENTS (CTW-5 STAFF ONLY)	SEP 12
1542 N3	26JUN12	Appointment as Senior Member of Training Review Board Individual Addresses	AUG 12
3710 N3	16JUL12	Authorization to Perform Crew Duties in Training Air Wing (TRAWING) FIVE Aircraft	AUG 12
3710 N00	25APR12	OLF SATURATION MITIGATION PLAN	MAY 13
3740 N3	08JUN12	Additional Duty (ADDU) Assignment As Fixed-Wing T-6B Instructor Training Unit (FITU) Instructors	SEP 12
3740 N3	08JUN12	Revised Additional Duty (ADDU) Assignment As Rotor- Wing TH-57 Instructors	SEP 12
3740 N3	06JUL12	Constitution of COMTRAWING FIVE Instrument Flight Board and Designation of T-34C, T-6B and TH-57B/C NATOPS Instructors List II	AUG 12
3750 N8	02APR12	TRAWING FIVE Aircraft Mishap Board List II, CDO	MAY 13
5000 N1	27JUL12	Staff Social Roster List II(a-m) <b>(DO NOT POST - LIMITED DISTRO)</b>	JAN 13
5214 N1	27JUL12	Consolidated List of Recurring Reports Lists II, III(a-b)	JAN 13
5215 N1	25JUL12	Numerical Index of Effective COMTRAWING FIVE Directives Lists II, III(a-b)	JAN 13

NUMERICAL INDEX OF RECENTLY CANCELLED/SUPERSEDED INSTRUCTIONS

NUMBER	SUBJECT	REASON
<u>Cancelled in 2008</u>		
1500.43B	Basic Airsickness Management Requirements for Instructors and Instructors Under Training	Unnecessary due to CNATRAINST
1542.5D	Flight Training Simulators	Unnecessary
3710.3	Standard Operating Procedures for Very Important Person (VIP) Transportation	Unnecessary
3710.6	Over-Torque/Over-Temperature Tracking	Unnecessary
4790.1B	Pilot/Flight Crew Authorization to Conduct T-34/TH-57 Daily and Turnaround Inspections on Cross-Countries	Cancelled via Como and CNATRA Policy
5510.1F	Emergency Destruction Plan	Replaced by 5510.10
5530.1D	Force Protection Plan	Replaced by 5530.2
<u>Cancelled in 2009</u>		
5500.1	Policy on Flight Gear Issue	Replaced by 10126.1
3710.1C	T-34C Satellite Site Core Standard Operating Procedures (SOPs)	Unnecessary
<u>Cancelled in 2010</u>		
CTW-5/CTW-4 1542.2	Student Monitoring Status Program Guidance	Replaced by CTW-5 1542.6
1542.1E	Daily Statistical Report	Process now automated
1542.19	COMTRAWING FIVE Helicopter Detachment Pensacola (CTW-5 DET PENSACOLA) Master Training Syllabus	Unit no longer exists
3710.15	Training Air Wing FIVE Helicopter Detachment Pensacola Standard Operating Procedures (SOP)	Unit no longer exists

3751.1C CH-1 CH-2	CTW-5/NASWF Bird/Animal Aircraft Strike Hazard (BASH) Plan	Replaced by NASWF 3751.1
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**Cancelled in 2011**

1500.1C	Partners in Education Initiative	Superseded by CNATRA INST 5350.6
1542.4 CH-1	T-34 Primary Multi-Service Pilot Training System (MPTS) Supplement	No remaining students under MPTS 1542.140C
1601.4A	Training Air Wing (TRAWING) FIVE Safety Officer of the Week (SOW)	Too manpower intensive
1746.1H	Training Air Wing FIVE Coffee Mess	Expenses exceeded revenue
Joint INST 3750.8D	Aircraft Pre-Mishap Plan	Replaced by COMTRAWING FIVE INST 3750.8E

**Cancelled in 2012**

1542.18C	Instrument Flight Trainers and Cockpit Procedures Trainers Scheduling Policy and Procedures	Absorbed into COMTRAWING FIVE INST 1550.1A
1555.1D	Bailout Trainer "KIWI"	Trainer is being DRMO'D
3710.9F	Training Air Wing FIVE T-34C Checklist Guide	T-34 Divestiture
3750.9F	Human Factors Council and Human Factors Board Policy and Procedures	Superseded by CNATRA INST 5420.13F
5723.1C	T-34C Taxi Familiarization	T-34 Instruction