



DEPARTMENT OF THE NAVY

TRAINING SQUADRON FOUR
250 SAN CARLOS ROAD SUITE I
PENSACOLA FL 32508-5502

TRARONFOURINST 1650.1

Code 00

1 Jan 14

TRAINING SQUADRON FOUR INSTRUCTION 1650.1

Subj: TRAINING SQUADRON FOUR AWARDS PROGRAM

Ref: (a) SECNAVINST 1650.1H
(b) CNATRAINST 1650.10A
(c) CNATRAINST 1650.11B
(d) OPNAVINST 1700.10L
(e) COMTRAWINGSIXINST 1650.9G

Encl: (1) Warbuck of the Year Award

1. Purpose. To establish policies, procedures, and provide information regarding awards available to individuals assigned to Training Squadron FOUR (VT-4).

2. Background. The award system contributes to the Navy mission by providing deserving activities and individuals with the recognition they have earned. General guidance and criteria for various awards are in references (a) through (e).

3. Action. Utilizing reference (e), Training Squadron FOUR will submit data and nominations for awards to Training Air Wing SIX. VT-4 will also submit a nomination for Warbuck of the Year in accordance with Appendix A of enclosure (1).

A handwritten signature in cursive script, reading "S. S. White", is positioned above the printed name.

S. S. WHITE

Distribution:
TRARONFOURINST 5216.2
List I

WARBUCK OF THE YEAR AWARD

1. Background. Public recognition of an individual's outstanding performance that has greatly improved not only the training but also the morale, effectiveness and efficiency of Training Squadron FOUR.

2. Award. Annual winners shall receive a VT-4 Certificate of Recognition for inclusion in their official service record. Winners shall also receive a plaque and a Navy and Marine Corps Achievement Medal.

3. Eligibility. Nominees shall be individuals assigned to Training Squadron FOUR who distinguish themselves through extraordinary performance of duty. This performance is not just limited to training effectiveness. The nominee should have had a positive effect on squadron operations, effectiveness and morale. Additional considerations should be given to extra duties such as community involvement and educational advances.

4. Submission and selection procedures

a. Squadron Department Head's shall nominate one VT-4 individual no later than 10 days after the completion of each calendar year.

b. VT-4 Commanding Officer will choose the Warbuck of the Year based off of the Department Head's recommendations.

5. Presentation and publicity. Appropriate ceremonies and publicity of each winner is permissible and desired.