



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
TRARON EIGHT SIX
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TRARONEIGHTSIXINST 4100.1K
N4

IN REPLY REFER TO:

8 SEP 2014

TRAINING SQUADRON EIGHT SIX INSTRUCTION 4100.1K

From: Commanding Officer, Training Squadron EIGHT SIX

Subj: ENERGY CONSERVATION

Ref: (a) OPNAVINST 4100.5E
(b) NASPNCLAINST 4100.2G

Encl: (1) Energy Conservation Measures

1. Purpose. To establish specific procedures and objectives concerning energy conservation within Training Squadron Eight Six.

2. Cancellation. TRARONEIGHTSIXINST 4100.1J

3. Background. References (a) through (d) outline measures to be taken at the command level to preserve energy resources and cut operating costs. Escalating energy costs have a significant impact on the Navy's mission readiness. Procedures which enhance energy conservation are essential and Training Squadron Eight Six will take an active role in this nationwide effort.

4. Designation. The First Lieutenant Officer shall be designated as the Command Energy Conservation Officer.

5. Action. The Energy Conservation Officer and Energy Conservation Board shall coordinate all programs to sustain an active squadron energy conservation effort.

a. The Energy Conservation Officer shall:

(1) Establish a squadron energy management plan to achieve conservation objectives. This instruction serves that purpose.

(2) Periodically review and update the Training Squadron Eight Six Energy Conservation Instruction.

(3) Receive and review suggestions concerning energy conservation to determine the feasibility of implementation.

(4) Promote and maintain awareness among squadron personnel about the importance of energy conservation.

(5) Report discrepancies that cannot be corrected locally to the Facilities Management Office.

(6) Ensure squadron compliance with all higher directives concerning energy conservation.

b. The Energy Conservation Board. Will consist of the Executive Officer, Energy Conservation Officer, and Resources Management Systems Officer. The board shall:

(1) Evaluate the effectiveness of the command's energy conservation measures.

(2) Process, via the Energy Conservation Officer, any problems or changes deemed necessary.

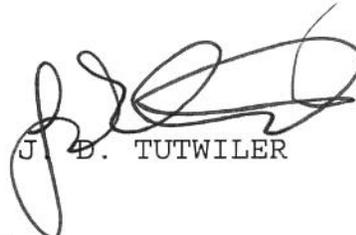
(3) Advise the Commanding Officer regarding any and all energy programs.

(4) Meet as required to review programs, policy and problems.

c. Department Heads. Shall assign personnel for each squadron space under their cognizance to be responsible for maintaining energy conservation requirements.

d. Command Duty Officers. Shall brief all watchstanders on squadron energy conservation measures and instruct the Squadron Duty Officer to log and report all discrepancies noted during inspection tours. Discrepancies include unused lights, fans, equipment, etc., that are left on during non-working hours. Command Duty Officers will report such discrepancies to the Energy Conservation Officer.

6. Summary. Command emphasis and direction is crucial to the continued success of an energy conservation program. Accordingly, all personnel are to become fully aware of their individual responsibilities in meeting the energy reduction goals of the command.



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Distribution:

Electronic only, via VT-86 Website:

<https://www.cnatra.navy.mil/tw6/vt86/Instructions.asp>

Energy Conservation Measures

1. During working hours, maintain overhead lighting at a level sufficient for safe operations. During non-working hours, lighting will be secured or reduced to the minimum level consistent with safety and security considerations. DO NOT reduce lighting in hazardous areas. The Squadron Duty Officer will enforce compliance while touring squadron, during non-working hours.
2. Review and promote energy conservation projects.
3. Encourage alternate means of transportation such as bicycle usage, walking, and car pools.
4. Identify problem areas and devise plans to correct deficiencies.
5. Use periodic POW notes as a reminder to all squadron personnel about the importance of conserving energy.
6. Continue to incorporate motion on/off switches throughout the squadron.