

T-SHARP CHECK IN SHEET

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. § 301; OPNAVINST 3710.7(series), Naval Air Training and Operating Procedures Standardization (NATOPS) Program; COMNAVAIRFOR Manual 3710.7, NATOPS General Flight and Operating Instructions; SORN N01542-1, Aviation Training Jackets.

PRINCIPAL PURPOSE: The purpose of this collection is to create a student profile in the T-SHARP database, which is used to maintain an up-to-date student flight record and to evaluate the student's individual training progress and qualifications.

ROUTINE USES: In addition to those disclosures generally permitted under 5 U.S.C. §552a(b) of the Privacy Act, information within T SHARP may be shared within the Navy, Marine Corps, and other DoD components with a demonstrated need to know, with other Federal agencies for authorized purposes (e.g., USCG, NASA, FAA, NTSB), and to educational institutions upon requests for academic transcripts.

DISCLOSURE: Disclosure is voluntary; however, failure to provide the information may result in disenrollment from flight training.

CHECK IN DATE	SQUADRON	STATUS Military / GS / Contractor	PIPELINE OF TRAINING NIFE / IUT / Primary / Advanced Other _____
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Rank	DOD ID # *		Race (see below)	A / B / C / D / E / F	
Last Name *			Country of Citizenship	USA / _____	
First Name *			Ethnicity (see below)		
Middle Name			Source Code (see below)		
Suffix (if any)			Service Code (see below)	0 / 1 / 2 / 3 / 4 / 5	
Email *			/ 6 / 7 / 8 / 9 / M / N		
Gender	Male / Female		Service Status	ACTIVE / SELRES / FTS	

Note: GS and Contractor personnel need only complete asterisked items (*).

Race Codes
A – American Indian or Alaska Native
B – Asian
C – Black or African American
D – Native Hawaiian or Other Pacific Islander
E – White
F – Decline to Respond

Service Codes
0 – USMC AO/Navigator
1 – USN.R Active Duty Pilot
2 – USNR Reserve Training Pilot
3 – USMC/R Active Duty Pilot
4 – USMC Reserve Training Pilot
5 – Other Services
6 – USN/R Active Duty NCO/AOFS
7 – USMC/R Active duty NCO/AOFS
8 – USMC Reserve Training NFO
9 – USMCR Reserve Training NFO
M – Enlisted Marine
N – Enlisted Navy

Source Codes
<u>Navy</u>
05 – Naval Academy
07 – NROTC
13 – Officer Candidate School
19 – Direct Procurement includes Merchant Marine Academy
38 – USN/R US Air Force Academy
91 – Navy Transition Student
99 – Other
<u>Marine</u>
20 – Direct Procurement
25 – US Naval Academy
27 – USMC/R ROTC
29 – PLC/Other
31 – USMC/R US Air Force Academy
93 – Marine Transition Student
<u>Other</u>
15 – US Coast Guard
95 – USCG Transition
17 – International Military Training
75 – USAF Academy/USAF Students
77 – USAF ROTC
79 – USAF Officer Training School
81 – USAF Transitions Student
00 – USAF US Naval Academy
97 – US Army
98 – Other Service

Ethnicity
1 – Other Hispanic Descent
2 – US/Canadian Indian Tribes
3 – Other Asian Descent
4 – Puerto Rican
5 – Filipino
6 – Mexican
7 – Eskimo
8 – Aleut
9 – Cuban
b – Blank
D – Indian
E – Melanesian
G – Chinese
J – Japanese
K – Korean
L – Polynesian
Q – Other Pacific Island Descent
S – Latin American with Hispanic
V – Vietnamese
X – Other
Y – None
Z – Unknown

Signature _____

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