



**DEPARTMENT OF THE NAVY  
COMMANDER TRAINING AIR WING SIX  
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COMTRAWINGSIXINST 3750.3Q  
Code 00S  
13 Dec 11

COMTRAWING SIX INSTRUCTION 3750.3Q

From: Commander, Training Air Wing SIX

Subj: WING SPONSORED QUARTERLY SAFETY STANDDOWNS

Ref: (a) CNATRAININST 3750.24F

1. Purpose. To establish policy and procedures for quarterly (calendar year) Wing SIX Safety Standdowns.

2. Cancellation. COMTRAWINGSIXINST 3750.3P

3. Background. Reference (a) directs all Naval Training Command Units to dedicate at least four (4) days per year (i.e. once per calendar year quarter) for Safety Standdowns. As applicable, Safety Standdowns shall be conducted prior to and after designated holiday leave periods. These programs are an invaluable tool for increasing awareness and promoting vigorous exchange of ideas within commands.

4. Policy. Quarterly Safety Standdowns will be scheduled and coordinated by the Training Air Wing (TRAWING) SIX Safety Department. Full participation by each subordinate command (Training Squadrons TEN, EIGHT SIX, Contracted Simulator Instructors, and the 2nd German Squadron), including augmentees, associate instructors, instructors under training, reserve instructors, and contractor pilots, is required. No TW-6 flight, simulator, or academic events will be scheduled during the Safety Standdown. TW-6 mass briefs should be scheduled during the morning hours to allow squadrons and contractors to conduct unit level training during the afternoon hours. Other scheduled events on the day of the standdown shall be approved by Commander, TRAWING-6, in order to focus on Safety. Squadron participation will include developing topics, scheduling speakers, writing lectures, or presenting programs. Squadron Commanders may schedule safety awareness programs more often as deemed necessary. Contract maintenance personnel shall develop and conduct Safety Standdown programs independent of squadron efforts and focus on maintenance safety.

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5. Action

a. Commanding Officers will:

(1) Implement the requirements of the directive.

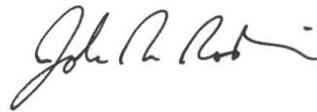
(2) Ensure total participation with an aggressive, thorough and imaginative commitment to each evolution.

b. TRAWING SIX ASO will:

(1) Schedule and coordinate a Wing-wide Safety Standdown each quarter.

(2) Inform the Chief of Naval Air Training when a Wing Safety Standdown is planned.

(3) Publish a Letter of Instruction (COMTRAWINGSIXNOTE 3750) ten (10) working days prior to each Safety Standdown. The LOI will be drafted by the unit conducting the standdown and routed to TW-6 via the TW-6 Safety Officer.



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