



DEPARTMENT OF THE NAVY
COMMANDER TRAINING AIR WING SIX
390 SAN CARLOS ROAD SUITE C
PENSACOLA, FLORIDA 32508-5509

COMTRAWINGSIXINST 3750.3R
Code 00S
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COMTRAWING SIX INSTRUCTION 3750.3R

From: Commander, Training Air Wing SIX

Subj: WING SPONSORED QUARTERLY SAFETY STAND DOWNS

Ref: (a) CNATRAININST 3750.24F

1. Purpose. To establish policy and procedures for quarterly (calendar year) Wing SIX Safety Stand Downs.
2. Cancellation. COMTRAWINGSIXINST 3750.3Q
3. Background. Reference (a) directs all Naval Training Command Units to dedicate at least four (4) days per year (i.e. once per calendar year quarter) for Safety Stand Downs. As applicable, Safety Stand Downs shall be conducted prior to and after designated holiday leave periods. These programs are an invaluable tool for increasing awareness and promoting vigorous exchange of ideas within commands.
4. Policy. Quarterly Safety Stand Downs will be scheduled and coordinated by the Training Air Wing (TRAWING) SIX Safety Department. Full participation by each subordinate command (Training Squadrons FOUR, TEN, EIGHT SIX, and the 2nd German Squadron), including augmentees, associate instructors, instructors under training, reserve instructors, contractor simulator instructors, and contractor pilots, is required. No TW-6 flight, simulator, or academic events will be scheduled during the Safety Stand Down. TW-6 mass briefs should be scheduled during the morning hours to allow squadrons and contractors to conduct unit level training during the afternoon hours. Other scheduled events on the day of the stand down shall be approved by Commander, TRAWING SIX, in order to focus on Safety. Squadron participation will include developing topics, scheduling speakers, writing lectures, or presenting programs. Squadron Commanders may schedule safety awareness programs more often as deemed necessary. Contract maintenance personnel shall develop and conduct Safety Stand Down programs independent of squadron efforts and focus on maintenance safety.

5. Action

a. Commanding Officers will:

- (1) Implement the requirements of the directive.
- (2) Ensure total participation with an aggressive, thorough and imaginative commitment to each evolution.

b. TRAWING SIX Safety Officer will:

- (1) Schedule and coordinate a Wing-wide Safety Stand Down each quarter.
- (2) Inform the Chief of Naval Air Training when a Wing Safety Stand Down is planned.
- (3) Publish a Letter of Instruction (LOI) (COMTRAWINGSIXNOTE 3750) 10 working days prior to each Safety Stand Down. The LOI will be drafted by the unit conducting the Stand Down and routed to TW-6 via the TW-6 Safety Officer.

WILLIE D. BILLINGSLEA

Distribution:

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<https://www.cnatra.navy.mil/tw6/>