From: Administrative Officer, Training Squadron FOUR

To: New Warbuck Member

Subj: PERSONAL DATA

Welcome to VT-4. Please complete this form and return it to VT-4 via email to [randall.vines@navy.mil](mailto:randall.vines@navy.mil). The information allows us to expedite your check-in process, order your nametags, and assist your sponsor and the squadron in communicating with you.

**Note**: **Please return this form to the VT-4 Admin Office 60 days prior to your earliest report date.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NAME(LAST, FIRST MIDDLE) | | | | | | | | | | | | | SUFFIX | | | | RANK | | | | | | CALL SIGN | | | | | | | | DTS POC CURRENT CMD | | | |
| SECURITY MGR CURRENT CMD | | | | | GENDER  M F | | | | | | | RACE | | | | | | ETHNIC GROUP | | | | | | | | | | SPONSOR | | | | | | |
| PRD | LINEAL NUMBER (USN ONLY) | | | | | | | | | | | | DATE OF RANK | | | | | | | | YEAR GROUP | | | | | | DESIGNATOR/MOS | | | | | | | |
| HOMETOWN | | BIRTH STATE | | | | | | | | | BIRTH COUNTRY | | | | | | REPORT DATE | | | | | | | | | ESTIMATED ARRIVAL TO AREA | | | | | | | | |
| CHECK ALL THAT APPLY  T-6 T-39 PILOT NFO USN USMC ACTIVE RESERVE FTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DUTY EMAIL | | | | | | | DUTY PHONE | | | | | | | HOME EMAIL | | | | | | | | | | HOME PHONE | | | | | | | | CELL PH | | |
| CELL PHONE PROVIDER | | | | | | | | ARE THERE ANY FAMILY SPECIAL NEEDS? IF SO PLEASE EXPLAIN | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SPOUSE’S NAME | | | | | | | | SPOUSE CELL PHONE | | | | | | | | | | | | | | SPOUSE’S EMAIL ( SPOUSES CLUB USE ONLY) | | | | | | | | | | | | |
| CHILD  1. | | | DOB | | | | | | CHILD  2. | | | | | | | | | | DOB | | | | | | CHILD  3. | | | | | | | | DOB | |
| CHILD  4. | | | DOB | | | | | | CHILD  5. | | | | | | | | | | DOB | | | | | | CHILD  6. | | | | | | | | DOB | |
| ANNIVERSARY DATE | | | SPOUSE’S OCCUPATION | | | | | | | | | | | | EMERGENCY CONTACT | | | | | | | | | | | | | | EMERGENCY PHONE | | | | | |
| **BRIEF HISTORY OF CAREER** | | | | | | DEGREE/MAJOR | | | | | | | | | | COMMISSION SOURCE | | | | | | | | | | | | | | UNIVERSITY | | | | |
| COMMISSIONING DATE | | | | | | COMMUNITY | | | | | | | | | | SQUADRON | | | | | | | | | | | | | | STATION | | | | |
| CRUISES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | TOTAL FLIGHT HOURS | | | |
| BILLETS/JOBS HELD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | TRAPS | | | |
| PROFESSIONAL SCHOOLS ATTENDED  SAFETY LEGAL DAPA CMEO OTHER (EXPLAIN) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LAST IA OR GSA BILLET | | | | | | | | | | DATES | | | | | | | | | | | | | | | LOCATION | | | | | | | | | |
| PREVIOUS AIRCRAFT  1. | | | | HOURS | | | | | | PREVIOUS AIRCRAFT  2. | | | | | | | | | | HOURS | | | | | PREVIOUS AIRCRAFT  3. | | | | | | | | | HOURS |
| PREVIOUS AIRCRAFT  4. | | | | HOURS | | | | | | PREVIOUS AIRCRAFT  5. | | | | | | | | | | HOURS | | | | | PREVIOUS AIRCRAFT  6. | | | | | | | | | HOURS |
| PERSONAL AWARDS (EXAMPLE NAM APR01-APR02) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HOBBIES AND INTERESTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **FOREIGN LANGUAGE ABILITY** | | | | | | SPEAK FLUENTLY | | | | | | | | | | WRITE | | | | | | | | | | | | | | READ | | | | |
| **SOFT NAME TAG PREFERENCE**  WINGS PILOT NFO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LINE 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LINE 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

***When filled in, copy to: CO, XO, AO, ADMIN SUP, CO SECRETARY, WIVES CLUB, MESS OFFICER***