



DEPARTMENT OF THE NAVY
TRAINING SQUADRON FOUR
250 SAN CARLOS ROAD SUITE 1
PENSACOLA FL 32508-5502

TRARONFOURINST 11320.1
00
1 June 13

TRAINING SQUADRON FOUR INSTRUCTION 11320.1

Subj: FIRE BILL AND FIRE PROTECTION PLAN

Ref: (a) OPNAVINST 11320.23G
(b) NASPNCLAINST 11320.1G

Encl: (1) Location and Division Assignment of Fire Stations
(2) Diagram of Training Squadron FOUR Fire Stations

1. Purpose. To provide organization, prescribe procedures and assign responsibilities in event of fire.
2. Policy. The adoption of sound fire prevention regulations is the first step toward the achievement of adequate protection. Fire regulations are contained in references (a) and (b) and will be rigidly enforced and followed by all hands.
3. Personnel Assignment. Department heads are responsible for assigning personnel to specific fire stations listed in enclosure (1). In special circumstances a twenty-four hour fire watch could be deemed necessary if a threat of fire is prominent (i.e. sprinkler system failure, fire alarm failure, etc.) Enclosures (2) and (3) detail the exact location and delineate responsibilities for each station.
4. Action. Upon the discovery of fire, regardless of its size, location or probable consequences, the person discovering the fire will do the following or initiate action to have all the following accomplished:
 - a. Activate the fire evacuation alarm (if available).
 - b. Attempt to inform the Command Duty Officer (if CDO is not on duty, attempt to inform the Squadron Duty Officer).
 - c. Dial 99 452-3333 (fire station dispatcher) and report:
 - (1) Exact location of fire (building number and

1 June 13

location).

(2) Name and extension from which you are calling.

(3) What is burning (structure, oil, aircraft, vehicles, etc).

d. The Command Duty Officer (or SDO in his absence) will:

(1) Inform the Commanding Officer and Executive Officer.

(2) Take any additional action deemed necessary.

(3) Log fire drills and actual fires.

e. The First Lieutenant will act as the Command Fire Warden on matters pertaining to fire prevention, drills, and fire fighting as per reference (b).

f. In event of drill or actual fire, the Command Fire Warden will take charge of actual fire fighting efforts upon arrival at the scene until the base fire department arrives.

g. In the event of fire or fire drill, all personnel evacuate the building immediately. When evacuating the building personnel will:

(1) Attempt to secure electrical equipment.

(2) Close windows and doors. Do not lock doors or windows.

(3) Use the nearest exit. (Personal safety will take precedence. Personnel will not risk injury nor jeopardize their lives to accomplish steps 1 and 2).

h. All hands will fall in at quarters for muster by division/class and stand by to assist in fire fighting as directed. The senior person present from each division/class will muster the division/class personnel. The senior officer will receive muster reports from each division/class. All hands will muster outside the west hangar doors, on the grass between hangar 1853 and hangar 1854.

5. Fire Prevention Inspection. Naval Air Station Pensacola Fire Department personnel will conduct inspections and validate extinguishers monthly in hangar 1853.

1 June 13

6. Building Fire Bill. The Building Fire Bill contains information on the action to be taken in the event of fire, explosion, and/or other similar emergencies that may occur. The First LT Division will post and maintain building fire bills in required locations in VT-4. It is the responsibility of all personnel to familiarize themselves with the essentials of fire prevention, and pertinent contents of this fire bill.

A handwritten signature in cursive script that reads "S. S. White". The signature is written in black ink and has a long horizontal flourish extending to the right.

S. S. WHITE

Distribution:

TRARONFOURINST 5216.2

List I

1 June 13

Location and Division Assignment of Fire Stations
Hangar 1853
Training Squadron FOUR

<u>Station No.</u>	<u>Type</u>	<u>Location</u>	<u>Division</u>
#41	A/B/C	Encl (2)	Admin
#43	A/B/C	Encl (2)	Stan/Training
#44	A/B/C	Encl (2)	Operations
#45	A/B/C	Encl (2)	Operations
#48	A/B/C	Encl (2)	Student Control
#50	A/B/C	Encl (2)	Safety/NATOPS

Enclosure (1)

Diagram of Training Squadron FOUR Fire Stations

