



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
TRARON EIGHT SIX
390 SAN CARLOS RD SUITE G
PENSACOLA FLORIDA 32508-5503

TRARONEIGHTSIXINST 3100.1D

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IN REPLY REFER TO:

MAR 07 2012

TRARON EIGHT SIX INSTRUCTION 3100.1D

From: Commanding Officer, Training Squadron EIGHT SIX

Subj: STANDARD OPERATING PROCEDURES FOR THE SQUADRON READY ROOM
AND STAFF LOUNGE

Ref: (a) OPNAVINST 3710.7U

Encl: (1) Standing Rules for the Staff Lounge (Wings)

1. Purpose. To establish rules and regulations governing the operations of the VT-86 ready room and staff lounge (Wings).

2. Cancellation. TRARONEIGHTYSIXINST 3100.1C

3. Background. The VT-86 ready room is the result of an inspection by CNATRA that instructed each squadron to provide a ready room that promotes unit esprit de corps and comraderie. The staff of VT-86 provided the conception, design and labor for the ready room in order to comply with the CNATRA instruction.

4. Discussion. The ready room/staff lounge is designated as "Wings." The purpose of Wings is to provide members of VT-86 a unique ready room environment for events, meetings, and squadron functions. Wings is for use by any staff member at their own leisure.

(a) The continued privilege of having "Wings" requires an all hands effort to ensure events are conducted responsibly. Reference (a) outlines the rules and regulations regarding consumption of alcohol as it pertains to flying and driving. Enclosure (1) defines squadron policy to ensure compliance with reference (a).

(b) VT-86 has the premier ready room in all of Naval Aviation. The command encourages use of the ready room for any suitable activity. However, the command will not tolerate abuses

and unprofessional conduct. The staff shall periodically review and submit recommendations for changes to enclosure (1) as required.

BS Horstman
B. S. HORSTMAN

Distribution: (TRARONEIGHTSIXINST 5216.6J)
List I

STANDING RULES FOR WINGS:

1. Monday-Friday, Wings will open for social hour at 1600 or by the direction of the CO, XO, or OPS-O. Wings will be closed on Saturdays and Sundays. Weekend use must be approved by the CO or XO.
2. Wings is for winged personnel, Sabrehawk civilians, and soft winged students (and invited guests of these folks...excluding students). Wings is open to non-winged Officers (students) for designated events and when approved by CO or XO.
3. Last flight celebrations are encouraged.
4. Each winging class can, if desired, donate appropriate memorabilia that meets standards per applicable Naval directives. Any wall decoration or picture must be coordinated with RMS and the CO or XO before mounting.
5. The maintenance and stocking of Wings is the responsibility of personnel assigned by the XO.
6. Although the overall cleanliness and appearance of Wings is the responsibility of all of the Officers of the mess, events such as selections, or other designated functions where non-winged students are authorized, will be left under the responsibility of the VT-86 instructor in-charge. Once the event has concluded, the senior instructor is responsible for the cleanliness of the bar. After it is deemed clean, all non-winged individuals must depart.
7. All IPs/INFOs are responsible for the cleanliness and appearance of the area after any utilization.
8. CDOs will have the SDO police the area (ready room and Wings) daily and prior to turn-over.